

AGENDA
PAROWAN CITY COUNCIL MEETING
October 27th, 2016
Parowan City Office, 35 East 100 North, 6:00 P.M.

1. Call Meeting to Order
2. Opening Ceremonies/Pledge of Allegiance – Councilmember Steve Thayer
3. Does anybody have any conflicts or personal interest in any matter on the agenda which needs to be declared?

CONSENT MEETING

4. Approval of Minutes (October 13, 2016 City Council Meeting)
5. Purchase Orders/Warrant Register

ACTION MEETING

No items.

WORK MEETING

6. Eric Packer, Cedar City Hospital Administrator
7. Department Report – Judy Schiers
8. Special Event Beer Permit Policy
9. Short Term Rental Policy
10. Member Reports
11. Public comment & discussion - Two minute limit each
12. ***Closed Session: Strategy session to discuss the purchase, exchange or lease of real property.***
13. Adjourn

CERTIFICATE OF POSTING & FAXING

I hereby certify that on the 26th of October, 2016 I posted a copy of the foregoing agenda at the Parowan City Office, Parowan City Library, on the State web site, on the City web site, and I emailed a copy to The Spectrum.

Callie Bassett, City Recorder

NOTICE: Persons with disabilities needing special assistance to participate in this meeting should contact the City Office at 477-3331 no later than 24 hours prior to the meeting.



PAROWAN CITY COUNCIL MEETING MINUTES

OCTOBER 13, 2016

**5:00 P.M., SITE LOCATION FIELD TRIP
PARKING AREA BEHIND BARBER J's NEW SHOP
AND THE PAROWAN COMMUNITY THEATER
17 N. & 27 N. MAIN STREET, PAROWAN, UT 84761**

ELECTED OFFICIALS PRESENT: Councilmembers Vickie Hicks, Ben Johnson, Jay Orton, and Steve Thayer. Mayor Donald G. Landes was excused. Councilmember Alan Adams was not present.

CITY STAFF PRESENT: Joshua Jones, City Manager; Jet Smith, Events Coordinator; Callie Bassett, City Recorder

PUBLIC PRESENT: Jason Green, Chuck Harris, Jim Shurtleff, Katie Lister, Jay Wilcken

The Council and public walked the parking area behind Barber J's and the theater. They discussed possible solutions to the theater's storage problem.

**6:00 P.M. CITY COUNCIL MEETING
PAROWAN CITY COUNCIL CHAMBER
35 E. 100 N., PAROWAN, UT 84761**

ELECTED OFFICIALS PRESENT: Councilmembers Alan Adams, Vickie Hicks, Ben Johnson, Jay Orton, and Steve Thayer. Mayor Donald G. Landes was excused

CITY STAFF PRESENT: Joshua Jones, City Manager; Callie Bassett, City Recorder; Justin Wayment, City Attorney; Jet Smith, Events Coordinator; Alice Heidenreich, Parks & Rec; Chief Ken Carpenter, PPD; Stacy Gale, Administrative Assistant; Carol Cable, Visitor Center Hostess.

PUBLIC PRESENT: Kaitlyn Constantine, Hali Adams, Jaylee Church, Lainee Mathews, Nathan Gale, Waylon Robinson, Jim Shurtleff, Mason Packwood, Ben Kohler, Janice Steffensen, Ted Steffensen, Mary Hanley, Amy Johnson, Emily Johnson, Carson Clark, Kelsey Fiack, Hunter Orton, Stine Andersen, Hayley Higbee, Trevor Bassett, Ethan Guymon, Shelby Townsend, Trey Stubbs, Troy Houston, Meliss Houston, Diane Bixman, Brenin Johnson, Nic Gale, Katt N., Nathan Goodman, Jarrin Church, Cody Howard, Keoni Kalehuawehe, Cassandra Sanchez, Mr. and Mrs. Scott Truman

MAYOR PRO TEMPORE: Councilmember Jay Orton moved to appoint Councilmember Alan Adams as Mayor Pro Tempore. Councilmember Vickie Hicks seconded the motion. All Councilmembers voted in favor of the motion.

1. **CALL TO ORDER:** Mayor Pro Tempore Adams called the meeting to order at 6:00 p.m.
2. **OPENING CEREMONIES/PLEDGE OF ALLEGIANCE – ALAN ADAMS:** Mayor Pro Tempore Adams offered the invocation. He then led the Council and the public in the pledge of allegiance.
3. **DOES ANYBODY HAVE ANY CONFLICTS OR PERSONAL INTEREST IN ANY MATTER ON THE AGENDA WHICH NEEDS TO BE DECLARED?** *There were no conflicts declared at this time.*
4. **SWEARING IN OF THE 2016-17 PAROWAN YOUTH CITY COUNCIL:** City Recorder Callie Bassett swore in the new Youth City Council. Those youth council members present were: Shelby Townsend, YC Mayor; Trevor Bassett, Nathan Gale, Ethan Guymon, Brenin Johnson, Emily Johnson, Laine Mathews and Trey Stubbs.

CONSENT MEETING AGENDA

5. **APPROVAL OF CITY COUNCIL MINUTES FROM SEPTEMBER 22, 2016**
6. **APPROVAL OF WARRANT REGISTER**

MOTION: *Councilmember Jay Orton moved to approve the Consent Agenda.*

SECOND: *Councilmember Vickie Hicks seconded the motion.*

DISCUSSION: Councilwoman Hicks pointed out that there were some typos in the minutes that needed to be corrected. Mrs. Bassett said she would take care of those corrections. There were several questions on the warrant register which were addressed and answered.

VOTE: *All Councilmembers voted in favor of the motion. The motion carried.*

ACTION MEETING AGENDA

7. **SPECIAL EVENT BEER PERMIT DETERMINATION:** Mayor Pro Tem Adams said this item has been discussed for several weeks and what the Council is voting on this evening is whether or not the City will continue to issue beer permits for special events.

MOTION: *Councilmember Jay Orton moved to continue, through Parowan City Ordinance 5.04.010, to follow the standards set by the State and allow special event beer permits in Parowan.*

SECOND: *Councilmember Hicks seconded the motion.*

DISCUSSION:

Councilmember Thayer said he has given a lot of thought to this. He stated that one of the things that frustrates him about government in general, especially the federal government, is that they are getting into every aspect of our lives and are overreaching in a lot of ways. He feels that we need to let people be responsible for themselves, and he is going to favor this when it comes down to it. He said some of our basic freedoms and rights are being lost, although this doesn't exactly fall under this category, it does in some ways in his opinion.

Councilmember Thayer said went out to the fairgrounds and looked at where they want to do the beer garden for the arena events. He said it is 120-130 feet away from the arena stadium in a secluded area that is really quite private. It is fenced off and away from public view.

Councilmember Thayer also said he met with Sheriff Gower this week and asked him, if the City needed police help on a special event, whether or not the Sheriff's department would be able to provide that help. Sheriff Gower told him yes they could. When asked how much it would cost to have his deputies assist the City, he said it would probably cost \$30/hour, which the vendor could pay for. He said he would basically ask for volunteers from his department, and he was sure he could get some. Sheriff Gower also pointed out to Councilmember Thayer that Parowan City has four or five VIPS (Volunteers in Police Service) that are glad to come out to events like this and serve for free. Councilmember Thayer said he doesn't really see this as being a real cost issue.

Councilmember Thayer summed up by saying his feelings are that he doesn't think the City should prevent those who want to have a few beers at these special events from being able to do so. He does feel that it should be regulated and limited in a controlled area.

Councilmember Johnson asked Councilmember Orton what exactly he was proposing, because a beer garden isn't included in what the State regulates. He asked what the Council was really approving at this point, because the State says, by default, that alcohol is not permitted on public property. However, there is a caveat that through special requests it can be sold on public property. Councilmember Johnson asked if Councilmember Orton is proposing that we open this up to any public property, such as the downtown park by the library or at the baseball fields, or does the Council begin to come up with a solution that works specifically for the fairgrounds.

Councilman Orton said the motion he made was to stick with the ordinance that the Council has put in place, not to modify ordinance to stay with State methods of alcohol and the control that follows that. He said there is more or less one type of permit that a person would likely apply for, and that is the special event beer permit. His motion is to allow that if someone goes through that process and acquires those approvals through both the City and the State level, that the City would allow those special event beer permits to be conducted on Parowan grounds. He added that whatever the application and approval process is for the City is probably another discussion, but his motion is to stick with what the State has put in place to allow those permits.

Mayor Pro Tem Adams said that the City could also say that they will not approve those permits. Councilmember Orton said that according to the State, each permit must first be approved at the City level prior to the State issuing a permit. Mayor Pro Tem Adams added that the City can't be less restrictive than the State, but it can be more restrictive, and asked if that was correct. Attorney Wayment said that was correct.

Councilmember Johnson said that his question is if this is a no motion situation because the City has to follow the State rules already. Councilmember Johnson told Councilmember Orton that he thinks the Council should explore this, go through the process and come up with a solution, but to make a motion that says we have to follow the State rules is what we are already doing.

Attorney Wayment interjected that the City does have to follow the State rules, but the rules allow the City to approve or not approve special event beer permits. If the City says no to a beer permit, the State says no. If the City says yes, the State will say yes. Attorney Wayment said what he believes Councilmember Orton's motion is saying is that the Council is not going to say no carte blanche to every special event beer application. They will accept applications and address them on a one by one basis depending on the circumstances.

Attorney Wayment explained that the special event beer permit is not like the regular license to sell beer. He said again that what he thinks Councilman Orton is saying is that when people come to the Council with a special event beer permit application, the Council is not going to say the City doesn't allow special event beer permits. Councilmember Orton said that is what it says in the application of the State. Attorney Wayment also reiterated that the State has said if the City says no, the State will so no.

Councilmember Johnson said this is the point of confusion he is having - to say that the City is accepting what the State says, because the State says the City can say no carte blanche. Mayor Pro Tem Adams said, in reality, the motion really should be whether the Council is going to continue to approve special event beer permits or not. That is really the question. Councilmember Orton said his motion is that the Council is going to allow an applicant to go through the process that the State has in place at the City level.

Councilmember Johnson said he has a hard time voting yes on something that is undefined yet. Councilmember Orton said if the City wants to make those definitions, then that can be part of the application process at the City level. He said what he is simply saying is that if somebody comes to the City for a special event beer permit, then the Council can say let's go through the process. If they qualify, then they are issued the permit.

Councilmember Johnson asked if there needs to be a process in place before the Council votes that an applicant goes through a process. Councilmember Hicks said the City already has an application process. She said she spoke with the Department of Alcoholic Beverage Control and the City can put whatever restrictions they want on the application process and then it can be approved by Council. She said they can even include such restrictions as the alcohol has to be purchased locally. The Council has the ability to develop its own application process. If an applicant meets the criteria, then the Council can say yea or nay. From there it goes to the State, and they go strictly off what the City says.

Councilmember Johnson said what he is concerned about is that the Council is approving an application process before we have an application process. Councilmember Hicks said we have an application process. Mayor Pro Tem Adams said the City must have a process, because the County comes to the City every year for their special event beer permit. Mrs. Basset said all the City has is a form that the applicant fills out. That is the process the City currently has.

Councilmember Johnson asked again if the Council is approving the application process without any stipulations right now. Councilmember Orton said the Council is approving the process that the State has put in place. If the Council wants to address the current application at the City level, they can address that and modify that. Councilmember Orton stated again that his motion

is to stick with the process that the State has put in place to allow these special event beer permits. Councilmember Johnson asked again if they are approving the process without stipulations. Councilmember Orton said that's what it is right now. Councilmember Johnson again asked for clarification that Councilmember Orton's motion is to approve the application process without any stipulations.

Councilmember Orton said the City application is already put in place. Councilmember Johnson said it is there and it has no stipulations. Councilmember Orton said he didn't think the Council was going to discuss the application as much as whether or not the City was going to allow these applications. Councilmember Johnson said if the City allows these applications right now they allow them as they are with no stipulations.

Mrs. Alice Heidenreich addressed the Council. She said she has a small clarification to make. She said it is her understanding that the City has an ordinance that state we are not allowed to sell alcohol on City property, with the exception of the Iron County Fair. She said what they are looking to change is the ordinance. Councilmember Orton said he has not seen this ordinance, nor has he been able to find it. He is not making a motion to change any ordinances. He is moving to stick with the ordinance that the City adopted that says we follow the State process.

Mayor Pro Tem Adams said we are not changing any ordinances. He said he thinks there is some confusion. He said he came to this meeting with the idea that what they were doing was approving whether or not the City continues to issue special event beer permits. That is what they came to approve or disapprove. Councilmember Orton said he made a motion that the Council continue to approve those applications that went through the State process. Mayor Pro Tem Adams said the City already does that. City Manager Josh Jones interjected that if the Council voted yes on this motion, he was looking for staff direction on policy development for hours, local purchase, security, etc.

Mayor Pro Tem Adams said that if this passes, perhaps the Council could look at the application process and refine it. Councilmember Orton said if that process needs to be modified, then that needs to be addressed separately, but that has nothing to do with the motion he is making. Councilmember Johnson said that Councilmember Orton's motion is that carte blanche the applicant fills out an application form and it can go through with no stipulations on that. Councilmember Thayer said the stipulation is that the Council can either approve or deny the application.

Attorney Wayment asked if the City has ever turned down an application. Mayor Pro Tem Adams said that the Council did not give approval to the Monster Truck events this summer. Attorney Wayment asked if the Council has ever moved and sustained not to permit. Attorney Wayment said what he is trying to say is it sounds to him that they are making a motion on something that is already in place.

Councilmember Orton said we have already been doing this, but there have been discussions as to whether or not the Council wants this to happen at the events in general. Attorney Wayment said that the motion should then be to no longer accept special event beer permits because the City already accepts them. He said he knows the Council has talked about accepting them or not

accepting them, and there are concerns about police protection and the impact on our police force. To his knowledge the Council has never made a motion not to continue doing this. If the Council doesn't make any motion, then they can continue to accept the special event beer permits.

Mayor Pro Tem Adams said this made sense to him. He said it would almost be easier if someone made a motion not to accept the special event beer permits and see what happens with the vote on that.

Councilmember Orton asked then if his motion does not work. Councilmember Johnson asked if they make a motion to put together an application process or do they simply table this until they get an application process. Councilmember Orton asked there is an event and a vendor comes and gets an application, they can get their permit from the State, according to what is written in the ordinance. Mayor Pro Tem Adams said that is correct, unless the City denies the application.

Councilmember Johnson said he thinks it would be good for the Council to talk about what they really want this application to look like. Councilman Orton said that obviously the application can use some work. He said that way when the Council makes a determination there is some basis for how a determination is made. This needs to be put into place.

Mayor Pro Tem Adams said that a motion does not need to be made at this time because nothing will change. The Council will still issue permits.

This item will be moved to the next work meeting so it can be properly discussed.

Councilmember Johnson said he thinks it is critical to have the City's law enforcement on board.

WITHDRAWAL: *Councilmember Orton said he would like to formally withdraw his motion, knowing there is a process in place that people can apply and go through the process with the State to get a special event beer permit.*

8. SENIOR CORPS PROGRAMS DONATION: Mayor Pro Tem Adams said that this program was asking for a \$500.00 donation

MOTION: *Councilmember Hicks moved to approve the \$500 donation to the Senior Corps Program.*

SECOND: *Councilmember Thayer seconded the motion.*

DISCUSSION:

Attorney Wayment said that he wants it on the record that the City is able to make this donation to this program because it is a pseudo government entity. He said if this were a private entity, the Council would be unable to use these kinds of funds to make this donation, regardless of how good a cause it is.

VOTE: *All Councilmembers voted in favor of the motion. The motion carried.*

9. EAGLE ROCK ROAD AGREEMENT:

DISCUSSION:

Attorney Wayment said he has discussed this with a lot of people. This is what he understands is going on and what the agreement is. The City is going to permit a waiver of fees or reimbursement of fees up to \$70,000.00 for chip sealing the portion of the road. The County is going to chip seal the City's road when they chip seal the County's road. When Mr. Steffensen cuts a check to the County, he can then come to the City and get a reimbursement for up to the funds that have already been deposited for impact fees, or he may get a waiver of future impact fees up to \$70,000.00. Mr. Wayment said that because the County is doing the road, we don't need additional insurance because the County has insurance and we have insurance.

Mayor Pro Tem Adams said there was one caveat in the agreement that said that the City would either pay Mr. Steffensen back or pay the County. Mr. Wayment said that was correct. Mr. Adams then asked if they knew which way that was going to go. Mr. Wayment said he did not and he doesn't think it matters. If Mr. Steffensen wants to bring in a receipt showing that he paid the County, the City can cut him a check, or the money can be paid directly to the County. Mr. Wayment said as he understands they are probably not going to chip seal this year. The County doesn't think there was enough time to do it. He said it may be cleaner and easier for our auditors if the City paid the money directly to the County.

Mr. Troy Houston spoke out from the audience against this, asking the Council if they are going to pave his road as well. Attorney Wayment said that this is a waiver of the impact fees, and the new impact fee ordinance says that if the City determines that if it is appropriate and it is a benefit to the community as a whole, they can take those impact fees and use them in this manner. Mr. Houston said that should have been done by the developer and it is too late now. He said it is not his problem that someone bought lots out there after the fact.

Mr. Ted Steffensen said his agreement with the County is he is going to pay them \$35,000 this year to start the road and then \$35,000 when it is completed. He is asking the City to reimburse him for the impact fees paid once he's made that first payment, and then reduce that as they go through the process. He thinks it will be easier for everyone to do that. Mayor Pro Tem Adams asked if Mr. Steffensen was paying that \$35,000 right now. Mr. Steffensen said the County is working on some contracts, and when those are ready he will pay that money. He said the rest won't happen until the road is completed. Mayor Pro Tem Adams said that this should be in our agreement.

Councilmember Johnson asked if the City has any problem with paying for something that isn't going to be done until next year. Attorney Wayment said he would like to talk to the County about that. Mr. Steffensen said the County has already done some improvements on the road. They have brought the road up to spec on their end. Mayor Pro Tem Adams said it was his understanding that they were going to try to start chip sealing that road this fall. Mr. Jones said he spoke with Mr. Kelly Stones, Parowan Public Works Superintendent, and he said the temperatures at night are such that they won't be able to do that this fall. They are, however, doing the prep work so it is ready to go in the spring.

Councilmember Orton asked if this agreement addressed the type of road that is going to be completed and the specifications required. Attorney Wayment said this is a triple chip seal road.

Mr. Steffensen said Parowan has brought the road up to spec, it just needs the road base on top and it sounds like the County is going to do that and Parowan was going to supply the materials.

Mayor Pro Tem Adams said it didn't sound like they were ready to approve this agreement yet. It sounds like there needs to be more discussion with the County to get everything straight. Attorney Wayment said he will talk with Commissioner Alma Adams about it.

MOTION: *Councilmember Johnson moved to table this item.*

SECOND: *Councilmember Orton seconded the motion.*

VOTE: *All Councilmembers voted in favor of the motion. The motion carried.*

10. COMMUNITY THEATER STORAGE SOLUTION:

DISCUSSION:

Mayor Pro Tem Adams said there was a meeting earlier to go over to the theater and discuss the storage situation. He was unable to be there, and asked those that were to report on how it went. Councilmember Orton said it sounds to him that this item may be tabled as well to the extent that there are going to be some drawings done (of proposed storage solutions). He said there was a solid consensus that the storage should be built toward the back (west) of the theater.

Councilmember Johnson said his question to City staff is can we pull somewhere out of the budget \$1000 to commit towards this design, to be able to get this moving forward.

MOTION: *Councilmember Johnson moved to approve \$1,000 to go towards the design of the theater off the back side; to be able to evaluate their storage needs, how it would lay out and how it would come together; that we can be presented back and do some fund raisers with some costs and things associated along those lines.*

SECOND: *There was no immediate second to the motion.*

FURTHER DISCUSSION:

Councilmember Hicks said that while they were discussing the storage behind the theater she thought that Mr. Chuck Harris had implied that he could do the renderings, and Councilmember Thayer implied that he could have them done for free, so why is the Council now spending \$1,000. Councilmember Johnson said he is all for having them done for free if we can. He said let's do that. But if we can't and it falls and is dead, then we have to come back and revisit this again. He feels it is worth the investment to put some money aside that they can use to be able to get the drawings done.

Councilmember Thayer said he is able to get a CAD program of it and an outline of the two options discussed. He said it looks like the west option is the one the City Council is most in favor of. He said he can get a couple of those renditions done. He said he is not able to do the 3-D drawings with the CAD program, but he can get the other sketches done.

Councilmember Thayer said it looks like going out from the west side of the theater, you lose two parking spaces on the back of the theater and you pick up one behind the barber shop. He said you do gain quite a bit of extra storage space. He said if you go out nine feet short of the

east fence you end up with almost 36 foot wide by 15 or 16 feet deep storage area, which is more than the other rendition. It would also give to parallel parking places behind the theater. He said you lose a net one parking place, but you gain more storage, and his main goal was to get the theater as much storage space as they can and not impact the parking too seriously.

Councilmember Johnson said as we put some drawings together will they need a soils analysis or anything along those lines to help us determine what type of slab it will have to have. He just hates to tie the hands of the theater board and have the progress stopped because they need money for a soils analysis or a survey done. He is simply saying here is a little bit of money that is available, that doesn't necessarily have to be spent, but is available for them to be able to get something together to go out to bid with, or a 3-D rendering that they can use for a fund raiser.

Councilmember Orton asked if there is an expiration on surveys or soil tests that would put us up against a time frame if and when the time to build came. Councilmember Johnson said no, they would be good for 3-5 years down the road.

SECOND: Councilmember Hicks seconded the previously made motion.

CONTINUED DISCUSSION:

Councilmember Orton asked Mr. Jones where this money will come from. Mr. Jones told him they will have to look in the budget and see where it can be taken from. He didn't know off the top of his head and said they could do some searching. Councilmember Orton asked if he wanted to search first. Mr. Jones said he could do that. He said this can be looked at administratively and recommendations given to the Council. Councilmember Thayer said this isn't something that has to be done this month or next. It may not even have to be done until the next fiscal year. This is just an initial step to say the theater board can move forward with the storage area and come up with what it will look like.

Councilmember Orton said he can certainly see the value in this, but he is having a hard time understanding is if the \$1000 right now is really going to get the City a rendering that they can then get an estimate from. Instead of tying that engineering and the design in with the actual bids when they get to that point, he's wondering if they can get an actual rendering to get estimates without going into any costs.

Councilmember Johnson said what he is trying to say with this is as a City Council, he hopes they have enough commitment towards the theater and this project that they can offer up \$1000 at least to get the ball rolling. He said Councilmember Orton is right that this will not get a complete design for this space, but at least it can get it started and moving forward. He said we can do as much of it as we can pro bono, but if we hit an obstacle like a soil sample or something, then there is a revenue source for that.

Mrs. Jet Smith said her biggest concern is what they are going to do in the meantime. They talked about getting rid of the Connex box soon, so what is the theater to do in the meantime. She said fundraising and budget planning will take a year or two, so what do they do right now because they have some productions coming up in the fall and spring. She said they told the businesses that the Connex box would be moved out of the way soon. Councilmember Orton

said that might be a better conversation for the theater board to see what their recommendations are as to what different storage locations that might be available and different ways that they can accommodate their needs.

Councilmember Thayer said the theater board has discussed this thoroughly and they want storage at the theater site if at all possible. Mrs. Smith said until there can be a building built, she wants that Connex box to stay where it is for the ease of the theater volunteers.

Ms. Carol Cable spoke up from the audience and said that she isn't familiar with what is going on with the storage space, but she said is she's understanding a little bit of it is in relationship to the building that was sold for \$1, and now the City is going to have to pay to reclaim something that they already had. Ms. Cable said maybe the storage should have been in consideration at that time instead of just giving away what the City/theater actually needed. She said the City should go to the new store owner and his contractor and ask them, since the City accommodated them for \$1, if they would take care of the storage solution, instead of saying they will just throw \$1000 at an idea instead of getting something actually physically done.

Mayor Pro Tem Adams asked if this was the issue. Councilmember Johnson said he didn't think so. The storage was the Connex box that was a temporary solution. Ms. Cable asked if it isn't all tied together – the City giving away its property for \$1. Councilmember Johnson said no. He said the Connex box has to be removed, so they want to build additional storage there. He said with the barber shop being built, that will increase traffic in that part of Main Street, so they are looking at decreasing the amount of parking on Main and maximizing the amount of parking in the back of the businesses. He said the need of storage for the theater has been a need for a long time, that's why the Connex box was purchased.

There was another long discussion about the history of the Connex box and what can/should be done with it. This discussion included Mrs. Jet Smith, Mr. Jim Shurtleff, Ms. Carol Cable, and Council.

Councilmember Hicks said we all agree that the theater deserves storage. She said it is just trying to determine how to do it the best fashion possible. She said the best idea is to build on to the building. She said there were some great ideas discussed earlier this evening, so we don't want to drop the ball and let this die. We need to move forward and get it done in a reasonable amount of time.

Mayor Pro Tem Adams said there is a motion and a second before the Council. He called for a vote.

VOTE: *Aye – Councilmember Thayer, Councilmember Hicks, Councilmember Johnson*
Nay – Councilmember Orton
The motion carried.

11. APPROVAL TO IMPLEMENT PELORUS TIME KEEPING SYSTEM:

DISCUSSION:

Mr. Jones said this was on a previous agenda and since that time he has met with Pelorus, the software vendor for our finance system. He said they indicated that they have a time keeping module that has been built and rolled out to several cities. He said he spoke with the Roosevelt city manager and they implemented this about a month ago. They it is working well and they like it. Mr. Jones said we can implement this for \$150 per quarter, which is incredible. He said a stand-alone system would be thousands of dollars. This integrates into our payroll and finance system. He is looking for the Council's approval.

Councilmember Johnson said this does exactly what they have talked about in getting the Council more information in that time keeping module. He said it is exciting that it is already built in to the Pelorus system which the City staff is familiar with.

MOTION: *Councilmember Johnson moved to approve the implementation of the Pelorus Time Keeping System.*

SECOND: *Councilmember Thayer seconded the motion.*

FURTHER DISCUSSION:

Councilmember Hicks asked if this will meet Mrs. Bassett's needs. Mrs. Bassett said she hasn't seen the program, but Mr. Jones has talked with Pelorus and it does what Councilmember Johnson wants it to do, so she is certain it will be fine. She said that Pelorus is very easy to work with, they are very customer service oriented so if there are any problems they will teach her and walk her through any difficulties. She feels it will be fine. She feels it will accomplish what we need.

Councilmember Johnson added that he thinks there will be a learning curve with the new system, and it will need to be tweaked to meet the needs of the staff. Deciding whether to do it in half hour increments or hour increments should be their decision. This gives them the tool to do that and the requirement to produce the information back to the Council.

Councilmember Hicks asked what that requirement is. She asked if the Council will be getting reports from this that they can evaluate. She asked how this information is going to be used. Mr. Jones said he will certainly use this as a management tool, but if the Council would like regular reports on departments, the City as a whole, even individual employees, we would be able to give them all sorts of data information.

Councilmember Johnson said the information will be there and compiled and the Council and management can do what they want with it. They will be able to know how many hours City employees spend preparing for an event like the Iron County Fair. They can know how many hours are spent on City roads. This information will be helpful in making decisions. Supervisors and administrators will be able to use this as a management tool.

Councilmember Orton asked if this is more of a management tool or is it also a tool that can make the guys in the field more efficient. He asked if this \$150 a quarter, although it's not a lot of money, is going to help save time on a daily basis. Mr. Jones said he feels it can be used to that end. Councilmember Johnson added that standards can be inserted for hours worked, and if the time goes over, they can tell where the discrepancies are. It allows you to see where your

strengths are and where there are training opportunities. It is very much a management tool to increase productivity.

Councilmember Orton asked what some of the challenges might be in implementing a new system. Mr. Jones said that Roosevelt City had some technical challenges with off-site locations. We will have to work that out I.T. wise as well. Otherwise they say it has been pretty smooth. Another thing that came to mind is when a police officer works a shift that goes past midnight and into the next day, that caused some problems, but Pelorus is already working on that, and it is probably already fixed by now. Councilmember Orton asked where the data is stored. Mr. Jones said Pelorus is cloud based.

Councilman Johnson said another challenge the City may face is with staff because it is a big brother system. It looks over the employees. He said when they implemented a similar time keeping system at SUU they were met with angry employees who said they weren't being trusted. What the system ended up showing was that the employees were doing above and beyond the standards that were set by the State. So it was a very positive thing.

VOTE: All Councilmembers voted in favor of the motion. The motion carried.

WORK MEETING AGENDA

12. LIVE STREAMING CITY COUNCIL MEETINGS:

DISCUSSION:

Mr. Jones said this was discussed at the Utah League of Cities and Towns conference that the Mayor picked up on. It is extremely prevalent among cities to live stream their council meetings. He said it is something the City can definitely do. He has been talking to some people about how to implement it and what the costs would be. He said the best case scenario is about \$2500. Mr. Jones said he is looking for approval to find that in this year's budget or if the Council wants him to wait and budget it in the next fiscal year. The \$2500 would be to get the system – to get a camera, do the wiring, and purchase the software program and get us set up. He said the streaming would virtually be free.

Mayor Pro Tem Adams asked if there were any ongoing costs after the initial investment. Mr. Jones said not that he was aware of.

Mr. Troy Houston asked if that will work like the City's phone app, which doesn't work. He said he pulled up the Parowan City webpage app on his phone and it says "Oops. This page cannot be found." He said you've got information out there and you can't pull it up. He said that you can pull up other cities' websites. Councilmember Johnson said that our webpage is built to adjust to any size screen. He also said he went to the website to pull up the minutes from the last meeting to see what was talked about and he couldn't access them. Mrs. Bassett said they aren't on the website. He said that the website says the agenda and the minutes are on the website.

Councilmember Orton said Mr. Houston got him thinking that we definitely don't want to let other online methods be forgotten. He also said that online streaming is great, but wondered if

because Parowan is so small, if we could do a trial run and perhaps record a council meeting and then within a day or two post it on the website and see if it gets any attention and see if people are using it before we go to the expense of putting in a live streaming system and find that nobody cares to watch.

Mayor Pro Tem Adams said he attended the meeting on live streaming at the ULCT conference, and one of the things they said is there aren't a lot of people that look at it. If there is a controversial issue, then they get a lot of people who watch. The city that was presenting said that the transparency issue for them was completely taken care of through live streaming. He said he had the same concerns though of how many people in Parowan would utilize the live stream.

Mr. Jones said we could try recording a meeting with just a regular video camera and upload it to YouTube and see what kind of response we get before making that purchase. Councilmember Johnson said the camera could be utilized in different ways, i.e., using it to have web-ex meetings. He thinks there are multiple benefits to having this camera.

Councilmember Orton said he is concerned about better communication with the residents and making sure the information is out there for upcoming meetings or events. He said we are talking about spending money on live streaming our meetings. He said when they have discussed different ways to communicate with the public, the City put up a marquee. Councilmember Orton asked if, with all the ways we can communicate, is this \$2500 to live stream meetings as critical as other online ways of communication, other mobile friendly ways of communication. He feels we need to start the process of improving communication in different online forms before we start actually streaming the City's meetings.

Councilmember Thayer said it that live streaming our meetings might inhibit people from actually coming to the meetings. He likes to have the public attend the council meetings.

Councilmember Johnson said there is no perfect marketing tool. There is no perfect transparency tool. He asked if the marquee is the most efficient tool, probably not. But people do gain information from that as they drive by. Councilman Orton said he didn't mean to say that the marquee was a bad idea, but it was a bad idea in today's technology. He said the Council has talked about different ways to communicate and now they are talking about going online in a tech-type of environment. He said he feels the Council didn't do other things because they were a tech savvy type of communication. Now they are talking back to going more tech. He is having a hard time understanding if they are focused on moving forward and communicating technology based, or are they are still wanting to try communicate in more basic forms.

Councilmember Johnson said he would argue that technology is a great tool and a great resource, but because it changes so quickly you have to be careful not to get too trendy with it. He said the marquee isn't a super high tech thing, but it is efficient in getting information out. It is always there, and always available. It becomes a broader range than just for those who are on Instagram or Facebook.

Councilmember Johnson said that the live streaming is going in a tech direction. He thinks it is a very small upfront cost to be able to provide this for people who are interested in it. He said even if we only get two or three people, it is an effective medium. He thinks the views will really grow on controversial issues, and shrink on non-controversial issues.

Mayor Pro Tem Adams said the County has implemented this within the last year. He said it would be interesting to talk to them and see how they feel about it. He said of course they stream to the whole county, but they could talk to them and see how well it is working.

Mr. Scott Truman spoke up from the audience and said he is running for the office of County Commissioner. He said he hasn't been able to attend a county commission meeting yet, but being able to pull those meetings up online has been invaluable to him. He said the County's money has been well spent.

Councilmember Orton asked Mr. Truman, in his opinion, if there is a benefit seeing those meetings live that he might not realize within a day or two of the live broadcast that he could still go and watch that recording of the meeting and understand what was said and what took place. Mr. Truman said for him the benefit is being in the meeting. When you are at a meeting in person, you can raise your hand and ask for clarification or offer an opinion. Watching a live stream doesn't allow you to do that, so you do lose something. But if you can't be there, you can get the information almost on a face to face basis.

Councilmember Orton asked if a recording would provide the same value if you watched it the next day. Councilmember Johnson pointed out that there is no additional cost to live stream the meeting. Councilmember Orton said he is throwing out there the option to record the meetings and post them on YouTube the next day. This is going to cost a lot less than the \$2500 to see if it is a system that is appreciated and it is something we want to follow through with. He said he can understand the transparency thing, but he would like to investigate this before going all out with the live streaming option.

Mrs. Truman said the live streaming is critical to transparency otherwise people may suspect tampering or editing of the video. She said that she is the librarian at Canyon View High School. When there are meetings in Salt Lake she needs to attend, it is always best to be there in person. But if she can't be there, live streaming is the next best thing.

Councilmember Hicks said she would like to see the City do a little test run before jumping off the deep end and see how they feel about it. Councilmember Johnson said he thinks it would also be good to have the City explore what other benefits would come from this web camera. Mayor Pro Tem Adams asked Mr. Jones to talk with the County and see what he kind find out about their system and how many hits they get, etc.

Councilmember Hicks asked the ladies in the audience if they would watch a live streamed meeting. They all said no. Katie Lister said if you want people to attend City Council, you have to get the information out to them.

Mrs. Diane Bixman said the marquee is a great source of information. She asked if the older people don't know what is going on. Mayor Pro Tem Adams said it is not necessarily the older people, we have heard it from a lot of different people.

Mrs. Jet Smith suggested that the City use the Everbridge system to remind people about City Council meetings. Katie Lister said she thinks it is a good idea to record the meeting and put it on YouTube.

Councilmember Orton said he would like to find out the benefits that other small towns that live stream have discovered. Amy Johnson said that her neighbor Ron Roth lives in Las Vegas, and he would probably be number one on their watching a live streamed meeting. She said there are a lot of people who have second homes in Parowan who would be interested in watching a live streamed meeting.

Mayor Pro Tem Adams said this will be kept on the work agenda and asked Mr. Jones to do some exploration on the subject.

13. MEMBER REPORTS:

Councilmember Thayer:

Mr. Thayer reported that the winter recreation booklets will be coming out very soon. There are going to be some fun events and classes. He asked Mrs. Smith if the variety show is moving forward. She said it will be on the 4th and 5th of November. He also reported that the Water Board is still looking for a chairman and asked if anyone has been nominated.

Councilmember Orton:

Mr. Orton reported that they are still looking for a chairman and additional members for the TARP committee. He asked the audience members if they know anyone that could represent the art community to please let him know. Chief Carpenter said he had a member of the community ask him about it and he didn't have anything to tell them. He also reported that at the Airport Board meeting they discussed some items that will be brought to City Council hopefully sooner than later – some minimum standards rules and regulations at the airport that they would like to put in place and established, as well as a snow removal plan.

Councilmember Hicks:

Mrs. Hicks reported that she attended the Chamber of Commerce meeting. Christmas on Main Street Ladies' Night Out will be December 9th. Santa and a movie will be at the theater for the kids from 5-8 p.m. so Moms can shop in the stores. Christmas advertising is coming up November 16 through December 21. Sub for Santa is December 10. She also reported that Fall Fest was very successful although not well attended. The Scarecrow event was very successful.

Mayor Pro Tem Adams:

Mr. Adams reported that the hydro bypass line is being fixed and should be completed soon. He said an individual has approached the City for an electric hookup, however he is in the county. He has to go through a process with Rocky Mountain Power to be able to receive power from Parowan City. If he can do that, he wants to trade a hook up for some land he owns for the runway at the airport.

Councilmember Johnson:

Mr. Johnson reported that things are going well with the Economic Development committee. They are continuing to work on the comparison study of the demographics of the area. The committee is working on focusing on the I-15 interchanges to town. They are going to set up a meeting with other people who are interested in bringing people off the freeway – Brian Head Resort, Brian Head Town, Patchwork Byways, and Parowan City – to begin to talk about billboards. He said when they partner with some of these groups they can do a better job and have a more effective billboard. The committee has talked what needs to be done to enforce the cleanup ordinances in town. They are also pursuing Safe Sidewalks to get some sidewalks out by the subdivisions on 200 South.

Councilmember Johnson said the committee is exploring a preferred internet provider for the community and what benefits they can bring back to the community. They are exploring the possibility of owning our own fiber in town. Parowan City can't own its own internet company because of the laws that are in place. They are exploring some of these things and will hopefully meet with Century Link, South Central and InfoWest and encourage them to improve the internet resources in our community.

Councilmember Hicks said she has had several people ask her if the City is done filling potholes for the year. They are also wondering what is happening out in Maple Springs. Mayor Pro Tem Adams said they will be crack sealing out in Maple Springs when the weather cools off. Mr. Jones said they are still working on the potholes. Councilwoman Hicks said that one of the potholes that was filled is opening up again on 200 South.

Councilmember Hicks also asked about the woman whose house was flooded when the hydro bypass line broke. Mr. Jones said she has filed a claim and our property insurance company is working with the contractor's property insurance company to work out the claim. She said Ms. Shumway feels she is getting no information. Mrs. Hicks said that she has talked with her many times and Mrs. Bassett has talked with her many times, but she feels like nothing is happening. Mr. Jones said he would reach out to her.

Attorney Wayment said that staff needs to be very careful in the future not to tell people in such circumstances not to report such incidents to their homeowner's insurance. People could lose their insurance that way.

Mr. Jones reported that the bridge on Old Highway 91 is not UDOT owned. They are very hopeful that they will get a grant to repair that.

14. PUBLIC COMMENT:

Mr. Scott Truman said he appreciated the opportunity to come to the Council meeting. He said his wife leaned over to him and said Parowan has a lot going for it as she listened to the reports of what is going on with the Halloween activities, and especially the Iron County Fair and parade. He said his children and grandchildren came and participated with them in the parade and at their booth at the fair. He said running as a democrat sometimes isn't really popular with folds and you don't know what's going to happen. They felt like they were treated royally. Parowan does a wonderful job here. Mr. Truman said he believes in partner-shiping, open

government, and transparency, but above all he believes in working together. He said he follows the adage of Harry Truman that “it is amazing what you can accomplish if you don’t care who gets the credit.” He said we are all in this together. He said if you are able to cross party lines and vote for a democrat he can assure you that he won’t turn into a pillar of salt.

Mr. Truman said that ballots will be coming out October 18th. Many people thought that the ballots they received were junk mail and threw them away. So the Council needs to educate their residents about the vote by mail. He thanked for the Council for their service.

Mr. Troy Houston said he first wanted to talk about the Eagle Rock agreement. He said the City is improving a road that is going to improve the value of those properties. He said if the City is getting a kickback from each of those lots then that is a good agreement otherwise it is not fair for the citizens or other developers to do that. He said it is incorrect and it is wrong. He said he would like to know what the City’s reasoning is on this.

The second thing Mr. Houston wanted to discuss is that a couple of years ago the City wrote a check to Mr. Brammal for the rest home. He asked what has happened with this. He said he spoke with Mr. Jones and was told that the City finally received a check back on that.

The third thing Mr. Houston talked about was the special event beer permit. He said the ordinance was passed last October to follow the State standards. The State has a provision in their standards for special event beer permits. He said the City has to be careful and they have to be fair. He said the vendors can supply the security, it doesn’t have to be Parowan Police Department, unless things get out of control. He said that doesn’t happen. He said it isn’t something to be scared of.

Mrs. Jet Smith said that on the day of Fall Fest she went up and down Main Street and was disgusted with all of the yard sale signs. She said people are duct taping them to our light posts and they are ruining them. She said the City needs a location for people to post their signs and flyers.

Chief Carpenter met with the Paragonah City Council and they are very happy with police service they are receiving. This is a very good situation

15. ADJOURN:

MOTION: *Councilmember Orton moved to adjourn the meeting.*

SECOND: *Councilmember Hicks seconded the motion. All Councilmembers voted in favor of the motion. The meeting was adjourned at 7:55 p.m.*

Donald G. Landes, Mayor

Callie Bassett, City Recorder

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
ALSCO-AMERICAN LINEN DIVISIO	27991	LSTG714258	10/17/2016	46.57	MAT CLEANING SERVICE	524126 - MAINTENANCE MATERIA
ALSCO-AMERICAN LINEN DIVISIO	27991	LSTG714258	10/17/2016	46.58	MAT CLEANING SERVICE	524026 - MAINTENANCE MATERIA
ALSCO-AMERICAN LINEN DIVISIO	27991	LSTG716454	10/17/2016	46.57	MAT CLEANING SERVICE	524126 - MAINTENANCE MATERIA
ALSCO-AMERICAN LINEN DIVISIO	27991	LSTG716454	10/17/2016	46.58	MAT CLEANING SERVICE	524026 - MAINTENANCE MATERIA
				\$186.30		
AMERICAN FLAG AND GIFT	27992	149286A	10/17/2016	360.95	2 NEW FLAGS FOR LIBRARY FLAG POLE	107526 - MAINTENANCE MATERIA
ANIXTER POWER SOLUTIONS, LL	27993	3339523-00	10/17/2016	143.70	SUPPLIES FOR STOCK	534026 - MAINTENANCE MATERIA
ANIXTER POWER SOLUTIONS, LL	27993	3339523-00	10/17/2016	283.00	SUPPLIES FOR HYDRO PLANT	531601 - Electric work in process
ANIXTER POWER SOLUTIONS, LL	27993	3340164-00	10/17/2016	162.00	SIKA EPOXY BONDING GROUT - REPAIRS -	531601 - Electric work in process
				\$588.70		
ANTELES, ELISEO	27994	100000425.1001	10/17/2016	137.93	Deposit Refund: 100000425 - ANTELES, ELISE	532135 - CUSTOMER DEPOSITS
BEV'S FLORAL & CRAFTS	27995	09212016	10/17/2016	35.00	flowers for nancy rowley funeral	107258 - FALL FEST
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.51	SHOP SPLIT	106126 - MAINTENANCE MATERIA
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.51	SHOP SPLIT	524026 - MAINTENANCE MATERIA
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.51	SHOP SPLIT	524126 - MAINTENANCE MATERIA
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.51	SHOP SPLIT	574026 - MAINTENANCE MATERIA
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.53	SHOP SPLIT	514026 - MAINTENANCE MATERIA
BIASI AUTOMOTIVE & DIESEL, INC	27996	34525	10/17/2016	4.53	SHOP SPLIT	534026 - MAINTENANCE MATERIA
				\$27.10		
BLUE STAKES OF UTAH UTILITY	27997	UT201603459	10/17/2016	39.45	BILLABLE FAX NOTIFICATIONS	574031 - PROFESSIONAL AND TE
BLUE STAKES OF UTAH UTILITY	27997	UT201603459	10/17/2016	39.46	BILLABLE FAX NOTIFICATIONS	514031 - PROFESSIONAL & TECH
BLUE STAKES OF UTAH UTILITY	27997	UT201603459	10/17/2016	39.46	BILLABLE FAX NOTIFICATIONS	534031 - PROFESSIONAL & TECH
				\$118.37		
BLUEGLOBES, LLC	27998	119-23407	10/17/2016	38.53	gasket, silicone, par-56 lamps	108526 - MAINTENANCE MATERIA
CENTURY LINK	27999	846110112016	10/17/2016	1.38	CENTURY LINK SPLIT	104228 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	1.38	CENTURY LINK SPLIT	105828 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	1.38	CENTURY LINK SPLIT	106928 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	1.38	CENTURY LINK SPLIT	107528 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	1.38	CENTURY LINK SPLIT	108028 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	2.76	CENTURY LINK SPLIT	104128 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	2.76	CENTURY LINK SPLIT	105928 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	3.45	CENTURY LINK SPLIT	574028 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	5.18	CENTURY LINK SPLIT	524028 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	5.18	CENTURY LINK SPLIT	524128 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	7.59	CENTURY LINK SPLIT	105428 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	8.96	CENTURY LINK SPLIT	104328 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	10.35	CENTURY LINK SPLIT	514028 - TELEPHONE
CENTURY LINK	27999	846110112016	10/17/2016	15.87	CENTURY LINK SPLIT	534028 - TELEPHONE
				\$69.00		
Child Support Services	28045	PR101416-4256	10/20/2016	536.31	Child Support Services	102245 - MISC/PAYROLL PAYABLE
CITY OF HURRICANE	28000	1847	10/17/2016	82.50	T1 ADN T2 TRANSFORMER BUNN SUBSTATI	514048 - POSTAGE
DECKER, CASEY	28001	Refund: 9000210	10/17/2016	26.29	Refund: 900021003 - DECKER, CASEY	531311 - ACCOUNTS RECEIVABLE

CM5

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
DEPARTMENT OF COMMERCE/DI	28002	5863752	10/17/2016	10.00	LOCAL BUILDING AUTHORITY OF PAORWA	104321 - SUBSCRIPTIONS AND ME
GEM AWARDS	28003	47472	10/17/2016	273.00	medals for fall fest 2016	107258 - FALL FEST
HEALTH EQUITY	10201601	PR101416-4720	10/20/2016	475.00	HSA Savings Account	102249 - HEALTH SAVINGS ACCO
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	50.00	AUDIT SPLIT	104232 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	50.00	AUDIT SPLIT	105432 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	80.00	AUDIT SPLIT	554032 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	100.00	AUDIT SPLIT	524032 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	100.00	AUDIT SPLIT	524132 - AUDITING
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	100.00	AUDIT SPLIT	574032 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	120.00	AUDIT SPLIT	104332 - AUDITING
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	170.00	AUDIT SPLIT	514032 - AUDIT
HINTON BURDICK CPAS & ADVISO	28004	154627	10/17/2016	230.00	AUDIT SPLIT	534032 - AUDIT
				\$1,000.00		
IMAGE PRO	28005	84649	10/17/2016	56.05	2016 fall fest posters	107258 - FALL FEST
INGRAM LIBRARY SERVICES	28006	94930845	10/17/2016	235.12	BOOKS	107521 - BOOKS
INGRAM LIBRARY SERVICES	28006	94965332	10/17/2016	52.29	BOOKS	107521 - BOOKS
				\$287.41		
INTERMOUNTAIN FARMERS ASSO	28007	1007426916	10/17/2016	39.99	UNIFORM SPLIT	574047 - UNIFORM ALLOWANCE
INTERMOUNTAIN FARMERS ASSO	28007	1007426916	10/17/2016	40.00	UNIFORM SPLIT	514047 - UNIFORM ALLOWANCE
INTERMOUNTAIN FARMERS ASSO	28007	1007426916	10/17/2016	40.00	UNIFORM SPLIT	524047 - UNIFORM ALLOWANCE
INTERMOUNTAIN FARMERS ASSO	28007	1007426916	10/17/2016	40.00	UNIFORM SPLIT	524147 - UNIFORM ALLOWANCE
				\$159.99		
INTERSTATE ROCK PRODUCTS, I	28008	284-14-01 10032	10/17/2016	20,402.98	NEW WELL PROJECT - APPLICATION #5 (FI	511601 - CONSTRUCTION IN PRO
JONES PAINT & GLASS	28009	CC10015096	10/17/2016	148.50	ANTI-GRAFFITI SEALER FOR OUTSIDE OF LI	107026 - MAINTENANCE MATERIA
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	14.03	LEGAL SERVICES SPLIT	104231 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	14.03	LEGAL SERVICES SPLIT	105731 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	14.03	LEGAL SERVICES SPLIT	106931 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	14.03	LEGAL SERVICES SPLIT	108031 - PROFESSIONAL & TECH
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	14.04	LEGAL SERVICES SPLIT	105831 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	70.15	LEGAL SERVICES SPLIT	105431 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	93.54	LEGAL SERVICES SPLIT	554031 - PROFESSIONAL & TECH
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	140.30	LEGAL SERVICES SPLIT	104331 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	187.07	LEGAL SERVICES SPLIT	524031 - PROFESSIONAL & TECH
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	187.07	LEGAL SERVICES SPLIT	524131 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	187.07	LEGAL SERVICES SPLIT	574031 - PROFESSIONAL AND TE
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	374.15	LEGAL SERVICES SPLIT	514031 - PROFESSIONAL & TECH
JUSTIN WAYMENT, PC	28010	SEPT 2016	10/17/2016	561.22	LEGAL SREVICES SPLIT	534031 - PROFESSIONAL & TECH
				\$1,870.73		
KEN BETTRIDGE DISTRIBUTING	28011	0617302	10/17/2016	39.16	KEN BETTRIDGE SPLIT - ULS DYED DIESE	524140 - GAS AND OIL
KEN BETTRIDGE DISTRIBUTING	28011	0617302	10/17/2016	39.17	KEN BETTRIDGE SPLIT - ULS DYED DIESE	574040 - GAS AND OIL
KEN BETTRIDGE DISTRIBUTING	28011	0617302	10/17/2016	78.23	KEN BETTRIDGE SPLIT - ULS DYED DIESE	524040 - GAS AND OIL
KEN BETTRIDGE DISTRIBUTING	28011	0617302	10/17/2016	156.51	KEN BETTRIDGE SPLIT - ULS DYED DIESE	514040 - GAS AND OIL
KEN BETTRIDGE DISTRIBUTING	28011	0617302	10/17/2016	156.51	KEN BETTRIDGE SPLIT - ULS DYED DIESE	534040 - GAS AND OIL
				\$469.58		

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
LARSEN FIRE APPARATUS SERVI	28012	1671	10/17/2016	3,200.40	FIRE HOSES & REELS	105749 - SPECIAL DEPARTMENT S
LONG TERM DISABILITY PROGRA	28046	PR093016-354	10/20/2016	288.24	Long Term Disability	102230 - RETIREMENT PAYABLE
LONG TERM DISABILITY PROGRA	28046	PR101416-354	10/20/2016	284.89	Long Term Disability	102230 - RETIREMENT PAYABLE
				\$573.13		
MATTHEW BENDER & COMPANY, I	28013	86766368	10/17/2016	17.66	UT CODE UNANNOTATED 9/16	104224 - OFFICE SUPPLIES AND E
MICROMARKETING ASSOCIATES	28014	639053	10/17/2016	174.96	BOOKS ON CD	107521 - BOOKS
MICROMARKETING ASSOCIATES	28014	639480	10/17/2016	123.98	BOOKS ON CD	107521 - BOOKS
MICROMARKETING ASSOCIATES	28014	639647	10/17/2016	10.00	BOOK ON CD	107521 - BOOKS
				\$308.94		
MONSTER INK & DESIGN	28015	2582	10/17/2016	448.00	fall fest/car show shirts	107258 - FALL FEST
MONSTER INK & DESIGN	28015	2589	10/17/2016	11.50	corex sign for winter rec program pickle ball	107270 - RECREATION/CONVENTI
MONSTER INK & DESIGN	28015	2602	10/17/2016	20.00	unpeeled black vinyl decals for banks	105929 - SOUVENIOR SHOP SUPP
MONSTER INK & DESIGN	28015	2603	10/17/2016	393.00	CHRISTMAS IN THE COUNTRY SWEATSHIR	107255 - CHRISTMAS IN THE COU
				\$872.50		
MOSDELL SANITATION	28016	10032016	10/17/2016	469.64	dumpster fees	554031 - PROFESSIONAL & TECH
Mountain America Credit Union	28047	PR101416-3752	10/20/2016	680.00	Credit Union	102240 - CREDIT UNION PAYABLE
MOUNTAIN WEST COMPUTERS	28017	51841	10/17/2016	708.00	KELLY - WATER DEPT - 250 GB SSD, SMALL	514024 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	2.08	OFFICE SUPPLIES SPLIT	105824 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	2.08	OFFICE SUPPLIES SPLIT	108926 - MAINTENANCE MATERIA
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	2.08	OFFICE SUPPLIES SPLIT	108026 - MAINTENANCE MATERIA
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	2.09	OFFICE SUPPLIES SPLIT	104224 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	4.16	OFFICE SUPPLIES SPLIT	104124 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	4.16	OFFICE SUPPLIES SPLIT	105926 - MAINTENANCE MATERIA
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	10.40	OFFICE SUPPLIES SPLIT	105424 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	14.56	OFFICE SUPPLIES SPLIT	104324 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	19.71	OFFICE SUPPLIES SPLIT	524024 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	19.71	OFFICE SUPPLIES SPLIT	524124 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	21.90	OFFICE SUPPLIES SPLIT	574026 - MAINTENANCE MATERIA
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	32.85	OFFICE SUPPLIES SPLIT	554024 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	39.42	OFFICE SUPPLIES SPLIT	514024 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52022	10/17/2016	43.80	OFFICE SUPPLIES SPLIT	534024 - OFFICE SUPPLIES AND E
MOUNTAIN WEST COMPUTERS	28017	52040	10/17/2016	99.00	norton security update for police department	105424 - OFFICE SUPPLIES AND E
				\$1,026.00		
NUNN PRODUCTS	28018	10.6.2016	10/17/2016	626.14	PERSONALIZED CHRISTMAS ORNAMENTS	107255 - CHRISTMAS IN THE COU
ORTON, SUSAN	28019	744712	10/17/2016	54.00	ITEMS FOR SOUVENIR SHOP	105929 - SOUVENIOR SHOP SUPP
PACE'S CULLIGAN BOTTLED WAT	28020	76724	10/17/2016	41.56	PUBLIC WORKS SPLIT	106126 - MAINTENANCE, MATERIA
PACE'S CULLIGAN BOTTLED WAT	28020	76724	10/17/2016	41.58	PUBLIC WORKS SPLIT	524026 - MAINTENANCE MATERIA
PACE'S CULLIGAN BOTTLED WAT	28020	76724	10/17/2016	41.58	PUBLIC WORKS SPLIT	514026 - MAINTENANCE MATERIA
PACE'S CULLIGAN BOTTLED WAT	28020	76724	10/17/2016	41.58	PUBLIC WORKS SPLIT	524126 - MAINTENANCE MATERIA
PACE'S CULLIGAN BOTTLED WAT	28020	76724	10/17/2016	41.58	PUBLIC WORKS SPLIT	574026 - MAINTENANCE MATERIA
PACE'S CULLIGAN BOTTLED WAT	28020	76726	10/17/2016	15.88	BOTTLED WATER, FUEL SURCHARGE	104326 - MAINTENANCE MATERIA
				\$223.76		

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
PAROWAN MARKET INC.	28021	231617	10/17/2016	30.99	beverages for fire dept.	105723 - TRAVEL, MEALS AND LO
PAROWAN MARKET INC.	28021	531233	10/17/2016	453.16	food for half marathon	107263 - MARATHONS/RACES
PAROWAN MARKET INC.	28021	551314	10/17/2016	25.97	batteries - police dept.	105426 - MAINTENANCE MATERIA
PAROWAN MARKET INC.	28021	871418	10/17/2016	102.52	concessions for pool	106926 - MAINTENANCE MATERIA
				\$612.64		
PAROWAN TREASURER	28022	1000010122016	10/17/2016	56.45	UTILITY SPLIT	574027 - UTILITIES
PAROWAN TREASURER	28022	1000010122016	10/17/2016	56.46	UTILITY SPLIT	524027 - UTILITIES
PAROWAN TREASURER	28022	1000010122016	10/17/2016	112.76	UTILITY SPLIT	524127 - UTILITIES
PAROWAN TREASURER	28022	1000010122016	10/17/2016	225.59	UTILITY SPLIT	514027 - UTILITIES
PAROWAN TREASURER	28022	1000010122016	10/17/2016	225.59	UTILITY SPLIT	534027 - UTILITIES
PAROWAN TREASURER	28022	100010122016	10/17/2016	270.42	NEW CITY WELL	514027 - UTILITIES
PAROWAN TREASURER	28022	122010122016	10/17/2016	89.85	heritage park	107027 - UTILITIES
PAROWAN TREASURER	28022	318310122016	10/17/2016	118.82	FIRE DEPARTMENT	105727 - UTILITIES
PAROWAN TREASURER	28022	318410122016	10/17/2016	27.91	PIONEER INDUSTRIAL PARK	106227 - UTILITIES
PAROWAN TREASURER	28022	410410122016	10/17/2016	55.94	AIRPORT RESTROOMS	108527 - UTILITIES & MISCELLANE
PAROWAN TREASURER	28022	4105010122016	10/17/2016	69.85	RUNWAY LIGHTS AND POWER GATE NEAR	108527 - UTILITIES & MISCELLANE
PAROWAN TREASURER	28022	410510122016	10/17/2016	54.57	DOG POUND	105527 - UTILITIES
PAROWAN TREASURER	28022	411610122016	10/17/2016	17.92	405 N MAIN	514027 - UTILITIES
PAROWAN TREASURER	28022	411710122016	10/17/2016	12.56	UTILITY SPLIT	524027 - UTILITIES
PAROWAN TREASURER	28022	411710122016	10/17/2016	12.56	UTILITY SPLIT	574027 - UTILITIES
PAROWAN TREASURER	28022	411710122016	10/17/2016	25.08	UTILITY SPLIT	524127 - UTILITIES
PAROWAN TREASURER	28022	411710122016	10/17/2016	50.18	UTILITY SPLIT	514027 - UTILITIES
PAROWAN TREASURER	28022	411710122016	10/17/2016	50.18	UTILITY SPLIT	534027 - UTILITIES
PAROWAN TREASURER	28022	4117510122016	10/17/2016	39.40	405 NORTH MAIN SCADA METER	514027 - UTILITIES
PAROWAN TREASURER	28022	411810122016	10/17/2016	8.83	UTILITY SPLIT	524027 - UTILITIES
PAROWAN TREASURER	28022	411810122016	10/17/2016	8.83	UTILITY SPLIT	574027 - UTILITIES
PAROWAN TREASURER	28022	411810122016	10/17/2016	17.63	UTILITY SPLIT	524127 - UTILITIES
PAROWAN TREASURER	28022	411810122016	10/17/2016	35.26	UTILITY SPLIT	514027 - UTILITIES
PAROWAN TREASURER	28022	411810122016	10/17/2016	35.27	UTILITY SPLIT	534027 - UTILITIES
PAROWAN TREASURER	28022	419710122016	10/17/2016	304.11	VISITOR CENTER	105927 - UTILITIES
PAROWAN TREASURER	28022	419810122016	10/17/2016	325.22	LIBRARY	107527 - UTILITIES
PAROWAN TREASURER	28022	421010122016	10/17/2016	320.21	THEATER	107327 - UTILITIES
PAROWAN TREASURER	28022	422610122016	10/17/2016	76.45	OLD ROCK CHURCH	104927 - UTILITIES
PAROWAN TREASURER	28022	423010122016	10/17/2016	60.16	JESSE SMITH HOME	104927 - UTILITIES
PAROWAN TREASURER	28022	6100010122016	10/17/2016	73.21	LIONS PAVILLION	107027 - UTILITIES
PAROWAN TREASURER	28022	610010122016	10/17/2016	716.84	SWIMMING POOL	106927 - UTILITIES
PAROWAN TREASURER	28022	614710122016	10/17/2016	49.20	CEMETERY WATER	108027 - UTILITIES
PAROWAN TREASURER	28022	614910122016	10/17/2016	3,388.15	MAIN CANYON WELL	514027 - UTILITIES
PAROWAN TREASURER	28022	615410122016	10/17/2016	95.32	CITY CHLORINATOR	574027 - UTILITIES
PAROWAN TREASURER	28022	6154110122016	10/17/2016	28.56	CITY RESERVOIR	574027 - UTILITIES
PAROWAN TREASURER	28022	618910122016	10/17/2016	93.13	SOCCER FIELD RESTROOMS	107027 - UTILITIES
PAROWAN TREASURER	28022	6189701012201	10/17/2016	541.77	EXB BUILDING	107127 - UTILITIES
PAROWAN TREASURER	28022	6189710122016	10/17/2016	682.24	FAIR GR CON	107127 - UTILITIES
PAROWAN TREASURER	28022	6189721012201	10/17/2016	8.96	RODEO GROUNDS	107127 - UTILITIES
PAROWAN TREASURER	28022	6189731012201	10/17/2016	43.23	BALL FIELD CONCESSIONS	107027 - UTILITIES
PAROWAN TREASURER	28022	6189741012201	10/17/2016	20.07	BBALL FIELD	107027 - UTILITIES
PAROWAN TREASURER	28022	620010122016	10/17/2016	56.19	RACE TRACK WELL	574027 - UTILITIES

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
PAROWAN TREASURER	28022	751310122016	10/17/2016	14.51	MEEKS POND	107027 - UTILITIES
PAROWAN TREASURER	28022	751810122016	10/17/2016	14.51	POWER PLANT	534027 - UTILITIES
PAROWAN TREASURER	28022	760410122016	10/17/2016	14.51	PI 100 S & MAIN	107027 - UTILITIES
PAROWAN TREASURER	28022	760510122016	10/17/2016	14.51	CHURCH SQUARE	107027 - UTILITIES
				\$8,618.97		
PAROWAN VALLEY VETERINARY	28023	6733	10/17/2016	200.98	NEUTERING POUND DOG - BITBULL MIX, UN	105556 - PAALS
PETERSON PLUMBING SUPPLY	28024	1736343	10/17/2016	1,279.97	FIRE TRUCK SUPPLIES	105725 - REPAIRS TO EQUIPMENT
PETERSON PLUMBING SUPPLY	28024	1742026	10/17/2016	112.78	4 VALVE CONTROLLER	107026 - MAINTENANCE MATERIA
				\$1,392.75		
POSTMASTER	28049	10212016	10/21/2016	9.10	POSTAGE SPLIT	107048 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	9.10	POSTAGE SPLIT	107348 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	22.75	POSTAGE SPLIT	104348 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	22.75	POSTAGE SPLIT	105948 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	40.95	POSTAGE SPLIT	524048 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	40.95	POSTAGE SPLIT	524148 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	40.95	POSTAGE SPLIT	554048 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	81.90	POSTAGE SPLIT	574048 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	91.00	POSTAGE SPLIT	514048 - POSTAGE
POSTMASTER	28049	10212016	10/21/2016	95.55	POSTAGE SPLIT	534048 - POSTAGE
				\$455.00		
QUESTAR GAS	28025	008610132016	10/17/2016	11.84	16 S MAIN	534027 - UTILITIES
QUESTAR GAS	28025	223310132016	10/17/2016	7.16	33 W 100 S	104927 - UTILITIES
QUESTAR GAS	28025	298710132016	10/17/2016	8.49	405 N MAIN	534027 - UTILITIES
QUESTAR GAS	28025	325310132016	10/17/2016	31.63	117 S 550 E	107127 - UTILITIES
QUESTAR GAS	28025	405610132016	10/17/2016	7.16	50 W CENTER - OLD ROCK CHURCH	104927 - UTILITIES
QUESTAR GAS	28025	489201132016	10/17/2016	7.16	27 N MAIN	107327 - UTILITIES
QUESTAR GAS	28025	543610132016	10/17/2016	1,077.07	89 S 300 E	106927 - UTILITIES
QUESTAR GAS	28025	922510132016	10/17/2016	7.16	160 W 200 S	105727 - UTILITIES
QUESTAR GAS	28025	958810132016	10/17/2016	9.50	5 S MAIN	524027 - UTILITIES
				\$1,167.17		
REBEL AUTOMATION	28026	1000243	10/17/2016	4,785.00	REPLACEMENT RTU FOR 300 EAST WELL P	511601 - CONSTRUCTION IN PRO
RICE JAMES	28027	119716001.1004	10/17/2016	250.00	Deposit Refund: 119716001 - RICE JAMES	532135 - CUSTOMER DEPOSITS
ROSENBERG ASSOCIATES	28028	13945	10/17/2016	94.00	ATWOOD/WESTFALL PHASE 2 MINOR LOT S	105826 - MAINTENANCE MATERIA
SCENT SOLUTIONS	28029	8881	10/17/2016	8.50	fragrance service	514026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	10042016 UC	10/17/2016	-24.54	PUBIC WORKS SPLIT	524026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	10042016 UC	10/17/2016	-24.54	PUBLIC WORKS SPLIT	106126 - MAINTENANCE, MATERIA
SCHOLZEN PRODUCTS	28030	10042016 UC	10/17/2016	-24.54	PUBLIC WORKS SPLIT	524126 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	10042016 UC	10/17/2016	-24.54	PUBLIC WORKS SPLIT	574026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	10042016 UC	10/17/2016	-24.52	PUBLIC WORKS SPLIT	514026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	6100342	10/17/2016	-31.98	PUBLIC WORKS SPLIT	524026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	6100342	10/17/2016	-31.98	PUBLIC WORKS SPLIT	106126 - MAINTENANCE, MATERIA
SCHOLZEN PRODUCTS	28030	6100342	10/17/2016	-31.98	PUBLIC WORKS SPLIT	514026 - MAINTENANCE, MATERIA
SCHOLZEN PRODUCTS	28030	6100342	10/17/2016	-31.98	PUBLIC WORKS SPLIT	524126 - MAINTENANCE MATERIA

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
SCHOLZEN PRODUCTS	28030	6100342	10/17/2016	-31.98	PUBLIC WORKS SPLIT	574026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	6154209-00	10/17/2016	929.80	square tubing, expanded metal - fire truck	105725 - REPAIRS TO EQUIPMENT
SCHOLZEN PRODUCTS	28030	6157537-00	10/17/2016	237.14	supplies for stalls	107154 - STALLS
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.99	SHOP SPLIT	534026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.93	SHOP SPLIT	106126 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.93	SHOP SPLIT	514026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.93	SHOP SPLIT	524026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.93	SHOP SPLIT	524126 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	CREDIT 608505	10/17/2016	-20.93	SHOP SPLIT	574026 - MAINTENANCE MATERIA
SCHOLZEN PRODUCTS	28030	HR03010036	10/17/2016	121.60	CYLINDER RENTAL INVOICE	514026 - MAINTENANCE MATERIA
				\$880.32		
SKAGGS	28031	2739816 RI	10/17/2016	84.91	POLICE PATCHES, PANTS	105447 - UNIFORM ALLOWANCE
STATE BANK OF SOUTHERN UTA	10201603	PR101416-424	10/20/2016	1,591.20	Medicare Tax	102221 - FICA PAYABLE
STATE BANK OF SOUTHERN UTA	10201603	PR101416-424	10/20/2016	4,891.73	Federal Income Tax	102222 - FEDERAL WITHHOLDING
STATE BANK OF SOUTHERN UTA	10201603	PR101416-424	10/20/2016	6,803.66	Social Security Tax	102221 - FICA PAYABLE
				\$13,286.59		
STATE OF UTAH GASCARD	28032	NP48615599	10/17/2016	17.63	GAS	104340 - Gas & Oil
STATE OF UTAH GASCARD	28032	NP48615599	10/17/2016	26.42	GAS	107240 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615600	10/17/2016	563.05	GAS	514040 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	36.64	PUBIC WORKS SPLIT	524026 - MAINTENANCE MATERIA
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	36.64	PUBLIC WORKS SPLIT	106126 - MAINTENANCE MATERIA
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	36.64	PUBLIC WORKS SPLIT	514026 - MAINTENANCE MATERIA
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	36.64	PUBLIC WORKS SPLIT	524126 - MAINTENANCE MATERIA
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	36.64	PUBLIC WORKS SPLIT	574026 - MAINTENANCE MATERIA
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	76.88	GAS	524140 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	161.01	GAS	514040 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	220.37	GAS	106140 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	285.70	GAS	107040 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615601	10/17/2016	614.92	GAS	554040 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615602	10/17/2016	46.93	GAS	105740 - GAS AND OIL
STATE OF UTAH GASCARD	28032	NP48615603	10/17/2016	1,216.82	GAS	105440 - GAS AND OIL
				\$3,412.93		
THE GYM ON MAIN	28033	SEPT 2016	10/17/2016	450.00	GYM MEMBERSHIP FEES FOR SEPTEMBER	101590 - GYM MEMBERSHIP
THE PARTRIDGE PSYCHOLOGICA	28034	1897	10/17/2016	350.00	pre-employment psychological eval - DK	105431 - PROFESSIONAL AND TE
THE RADAR SHOP	28035	8468	10/17/2016	252.00	RADAR AND TIMING FORK RECERTIFICATIO	105449 - SPECIAL DEPARTMENT S
UCFC	28042	10172016	10/18/2016	70.00	2016 tree climbing 101 workshop - John Dalton	107057 - SHADE TREE
UPPER LIMIT AVIATION	28036	82080	10/17/2016	26,832.60	AVGAS, JET FUEL (PURCHASE OF FUEL LE	108540 - GAS AND OIL
UTAH EDUCATION NETWORK / U	28037	17-0254	10/17/2016	682.50	100 mbps wan service July, Aug, Sept 2016	107531 - PROFESSIONAL & TECH
UTAH OUTDOOR POWER EQUIPM	28038	180995	10/17/2016	39.60	CHAIN .043 GAUGE	514026 - MAINTENANCE MATERIA
UTAH RETIREMENT SYSTEMS	10201602	PR101416-487	10/20/2016	50.00	Roth IRA	102230 - RETIREMENT PAYABLE
UTAH RETIREMENT SYSTEMS	10201602	PR101416-487	10/20/2016	1,398.97	401k Loan	102230 - RETIREMENT PAYABLE
UTAH RETIREMENT SYSTEMS	10201602	PR101416-487	10/20/2016	1,399.76	457 Plan	102230 - RETIREMENT PAYABLE

Parowan City
Check Register
General Checking - 10/13/2016 to 10/24/2016

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
UTAH RETIREMENT SYSTEMS	10201602	PR101416-487	10/20/2016	3,141.34	401k Plan	102230 - RETIREMENT PAYABLE
UTAH RETIREMENT SYSTEMS	10201602	PR101416-487	10/20/2016	9,829.79	State Retirement	102230 - RETIREMENT PAYABLE
				\$15,819.86		
UTAH STATE TAX COMMISSION	28048	PR093016-490	10/20/2016	2,467.20	State Income Tax	102223 - STATE WITHHOLDING PA
UTAH STATE TAX COMMISSION	28048	PR101416-490	10/20/2016	2,405.75	State Income Tax	102223 - STATE WITHHOLDING PA
				\$4,872.95		
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	104228 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	105728 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	105828 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	106928 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	107128 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	16.94	VERIZON SPLIT - CELL PHONE	108028 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	33.87	VERIZON SPLIT - CELL PHONE	104128 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	33.87	VERIZON SPLIT - CELL PHONE	107228 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	42.34	VERIZON SPLIT - CELL PHONE	554028 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	42.34	VERIZON SPLIT - CELL PHONE	574028 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	63.52	VERIZON SPLIT - CELL PHONE	524028 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	63.52	VERIZON SPLIT - CELL PHONE	524128 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	84.68	VERIZON SPLIT - CELL PHONE	104328 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	84.69	VERIZON SPLIT - CELL PHONE	105428 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	127.03	VERIZON SPLIT - CELL PHONE	514028 - TELEPHONE
VERIZON WIRELESS	28039	9772368204	10/17/2016	169.37	VERIZON SPLIT - CELL PHONE	534028 - TELEPHONE
				\$846.87		
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	106157 - EQUIPMENT RENTAL
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	107058 - EQUIPMENT RENTAL
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	108058 - EQUIPMENT RENTAL
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	514058 - LEASE PAYMENT - WHEE
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	534026 - MAINTENANCE MATERIA
WHEELER MACHINERY CO	28040	RS0000058401	10/17/2016	1,650.00	EQUIPMENT RENTAL - WHEEL LOADER - SN	574058 - LEASE PAYMENT - WHEE
				\$9,900.00		
YOUNG, HEATHER	28041	100000426.1001	10/17/2016	5.51	Deposit Refund: 100000426 - YOUNG, HEATH	532135 - CUSTOMER DEPOSITS
ZIONS BANK	28050	1 - 2016 Electric	10/21/2016	30,855.20	Interest - 2016 Electric Refunding	534059 - INTEREST EXPENSE
ZIONS BANK	28050	6926638 101920	10/21/2016	250.00	PAYING AGENT FEE ON INV# 6926638 10192	534060 - BOND AGENT PAYING C
				\$31,105.20		
ZIONS FIRST NATIONAL BANK	28051	6926637A 10182	10/21/2016	1,965.00	MONTHLY RESERVE REQUIREMENT - OCT	531801 - Bond issue costs to be amo
				\$163,854.24		

Dated: _____
Mayor: _____
City Council: _____

Special Event Beer Permit

PAROWAN CITY LOCAL POLICY



CM8

Two Types of Permits

TEMPORARY SPECIAL EVENT BEER PERMIT

- Only allows for the sale of beer (3.2%)
- Event duration must be less than 30 days

SINGLE EVENT PERMIT

- Allows for the sale of distilled spirits, wine, and full-strength beer
- Event duration must be less than 20 days (using multiple permits of 120 hours each)

Deviate from any State Application Requirements?

- Source of product (currently no restriction, require local purchase only?)
- Hours (currently 10 A.M. – 1 A.M.)
- Type of security personnel (currently open to police officers, hired security, staff members, security volunteers, etc.)
- Alcohol Garden (currently required in most cases by State)



CMS

Utah Department of Alcoholic Beverage Control P.O. Box 30408 Salt Lake City, UT 84130	TEMPORARY BEER PERMIT Application Checklist	Website: www.abc.utah.gov Phone 801-977-6800 Fax 801-977-6889
------------------------------------------------------------------------------------------------	--------------------------------------------------------	---------------------------------------------------------------------

TEMPORARY BEER EVENT PERMIT APPLICATION

Temporary Beer event permits are issued for the sale of beer by the permit holder. A single permit may authorize the sale of beer at retail for on-premise consumption at a temporary event that does not last longer than 30 days. The sale of beer under a series of permits issued to the same person may not exceed 90 days in any one calendar year. Temporary Beer event permits are issued to individuals, bona fide partnerships, corporations, limited liability companies, churches, political organizations, or incorporated associations or to recognized subordinate lodges, chapters or other local units.

Permits are issued by the DABC Director contingent on review by the Alcoholic Beverage Control Commission.
Complete* applications must be submitted at least 30 days prior to the event.

Late applications will be accepted on a case by case basis. Due to regulatory restrictions, applications received 7 business days or less prior to the event will not be considered.

***A complete application has All of the information requested and supporting documents attached.**

1. _____ Completed Application Form – [] Initial the attestation and [] notarize the signature. All information filled out.
2. _____ \$100 Permit fee (refunded if permit is not granted)
3. _____ \$500 Bond or ☐ Bond kept on file
☐ \$500 check, cash or money order **or**
☐ Corporate surety bond (template attached) **or**
☐ Third Party Liability Agreement if someone other than the applicant is paying the bond.
4. _____ Local city, town, or county consent to the issuance of the event permit. **LOCAL CONSENT MUST BE TURNED IN WITH THE APPLICATION OR THE APPLICATION CANNOT BE PROCESSED.** Please contact the business licensing office where the event is to be held to ensure adequate processing time.
5. _____ Proposed advertisement of the event such as printed and or electronic media [website links etc.]
6. _____ Complete list of proposed **control measures**. Required and/or recommended Control measures listed in the application should be filled out for every type of event. Provide additional pages of control measures if necessary).
7. _____ Detailed and scaled floor plan on an 8 ½" by 11" sheet of paper. The floorplan should be very comprehensive; **All control measures should be included on the floorplan / map.**

Copies of Utah laws and commission rules pertaining to event permits are available at www.abc.utah.gov.
 Questions concerning these forms or the application process may be addressed to the
 DABC Licensing and Compliance Division at (801) 977-6800.

Utah Department of Alcoholic Beverage Control P.O. Box 30408 Salt Lake City, UT 84130	TEMPORARY BEER EVENT APPLICATION	Licensing and Compliance Division Application Number _____ <small>For Internal Use Only</small>
This is permit #: _____ For calendar year: _____ <small>For Internal Use Only</small>	<input type="checkbox"/> Temporary Beer Event Fees: \$100 <input type="checkbox"/> Event Bond \$500 or <input type="checkbox"/> \$500 Surety Bond <input type="checkbox"/> [] on file <input type="checkbox"/> [] using third party bond	Number of Authorized days of sale for calendar year _____ <small>For Internal Use Only</small>

APPLICANT INFORMATION

1. Applicant Name: _____
2. Applicant phone: _____ Fax _____
 E-mail: _____
3. Does this organization have a current DABC License: _____ License #: _____
4. Contact Person: _____ Phone: _____
 E-mail: _____
5. Applicant address: _____

STREET
CITY
STATE
ZIP
6. Mailing address: : _____
(If Different from Applicant address)

STREET
CITY
STATE
ZIP

EVENT INFORMATION (For events with multiple venues, attach "Multiple Venues" form)

7. Event Name: _____
8. Event Venue: _____ DABC Licensee? _____

Street
City
Zip
9. Date(s) of the event: _____ Alcohol Service hours: _____ to _____
10. Type of Event: a) *purpose* of the event: _____
 b) describe event activities: _____
11. Who benefits from the proceeds of this event? _____
12. Admission charge (if any): _____ Beer Price(s) \$ _____
 Or, is alcohol included with admission? ☐ No ☐ Yes *
 If Yes, how many alcoholic beverages are included: * _____ and /or cash bar? ☐ No ☐ Yes *
☐ * If an unlimited number of alcoholic beverages are included, all of the following conditions must apply:
 (i) Alcoholic beverages are served to patrons at a seated event; _____ Yes
 (ii) Food is available when the alcohol is furnished; _____ Yes, _____ and _____
 (iii) No advertising of unlimited alcoholic beverages provided in the admission charge. _____ Yes
13. Methods to be used for advertising: * _____

*Please submit a copy of your proposed advertising with your application
14. List any private or public schools, churches, public libraries, public playgrounds and parks located within 600 feet of the event venue: _____

CONTROL MEASURES

Sufficient control measures to prevent sales to minors and over-consumption are required for all events.

15. The applicant must comply with all control measures required for the type of event being hosted (see below). However, the director, after reviewing the facts and circumstances of a particular event, may in its discretion relax some of the control measures, or require *more* control measures.

A. Please tell us more about your event:

☐ No Food ☐ Food Available ☐ Full Meals ☐ Minors allowed ☐ Over 21 Only

Maximum attendance per day at your event _____ Maximum in consumption area _____

- B. ☐ Small Scale Indoor event (1000 people or less) ☐ Private Event – not open to the public
(by invitation only – purchasing a ticket does not necessarily make it private)
- ☐ Any size indoor event with no minors allowed

If you checked any box in “B” - these events are required to have control measures one through six on the pages below. Carefully consider ALL eleven control measures listed and also check any of those you have decided will assist you with control of your event.

- C. ☐ Outdoor event **and** open to the general public ☐ Large Scale Event (over 1000 people) **and** minors allowed

If you checked either box in “C” - these Large scale or outdoor events are required to have all eleven control measures as listed below:

Requesting a Waiver or Modification of any Control Measure?

16. Please review all eleven control measures *on the following page*. If you wish to request a waiver of any required control measure for your event, please provide a reason for the waiver request: _____

(a) ☐ Alcohol Garden or (b) ☐ Other – (please list specifically): _____

- ☐ **1. I.D. Checking Location:** All events are required to have at least one location where adults wanting to purchase alcoholic beverages must show proof of age.
- ☐ **2. Training for those taking ID's:** Any person assigned to check proof of age shall have completed the alcohol server training seminar within the last three years. (Contact the Utah Division of Substance Abuse & Mental Health at 801-538-3939 or the substance abuse website at <http://www.dsamh.utah.gov/stateapprovedproviders.htm>).
- ☐ **3. Training for Servers:** At least one person who has completed the alcohol server training seminar outlined in Utah Code 62A-14-401 shall be at each location where alcoholic beverages are sold and dispensed to supervise the sale and dispensing of alcoholic beverages.
- ☐ **4. Number of Alcohol Beverages:** Each event patron **may have no more than one alcoholic beverage in front of them at a time**. Event servers may sell two alcoholic beverages to one person, but servers will be responsible for ensuring that the second beverage is not for the person purchasing the beverages and is not being provided to minors. **(By Statute, this control measure cannot be waived).**
- ☐ **5. Event Properly Secured:** The event must be properly secured and completely delineated by some type of physical structure (s) i.e. fencing, walls, gates, secured entrances and exits. **(See floor plan instructions and note these items on the floor plan).**
- ☐ **6. Security:** There must be a minimum of 1 security person for every 50 people estimated to be in the consumption area at one time (either inside the alcohol garden, or inside the venue if there is no alcohol garden required). Security may include police officers, hired security, organization staff members, security volunteers etc.

Estimated number of people in the consumption area _____ Number of security intended: _____

Type of Security: _____

Extra Control Measures are required for large scale or outdoor public events but may be added to ANY event.

☐ **7. Readily Identifiable Cups:** Alcohol shall be served in readily identifiable cups or containers distinct from those used for non-alcoholic beverages.

- Type of container(s) for alcohol beverages: _____
- Type of container(s) for other beverages: _____

☐ **8. Alcohol Garden:** If minors may attend the event, all dispensing and consumption of alcoholic beverages shall be in a designated, confined and restricted area where minors are not allowed without being accompanied by a parent or guardian and where alcohol consumption is closely monitored.

☐ **9. ID Station Separate:** The I.D. check station(s) must be separated from the alcohol sales location(s).

☐ **10. Proof of Age – Handstamp or Wristband:** Adults wanting to purchase alcoholic beverages must show proof of age and either have their hand stamped or be issued a non-transferrable wristband. Measures should be taken to prevent inappropriately discarded or damaged wristbands (which may end up in the control of minors). Indicate which control measure you will use:

☐ **[] Non transferrable wristband** ☐ **[] Handstamp**

☐ **11. Other:** List any other control measure not mentioned above: _____

FLOOR PLAN

16. Please attach a floor plan with this application on an 8 ½ x 11" sheet of paper, outlining the event area.

- List the name and type of event being held: (i.e. festival, dance, race, concert etc.)
- The floor plan should include all physical features of the event area, including indoor or outdoor areas.
 - Building walls
 - Fencing – include type, height, etc.
 - Entrance and exit points and how they are controlled (gates, security, exit only, etc.)
 - Any other natural physical barriers such as rivers, lakes, ravines etc.
- Indicate location of food sales, other vendors, exhibits, stages, tables, etc.
- Show where the Proof of age (ID) station(s) is located.
- Indicate alcohol garden, alcohol sales location(s), consumption areas, (include seating, alcohol garden barriers and what type of barrier will be used for the alcohol garden)
- List the number of security personnel and what type (hired security, volunteer employees, police officers etc. and where they are stationed).
- Include any additional control measures not already listed above or in item 19-B. Add an additional written summary, if you feel it is necessary, to explain your event in further detail.

ATTESTATION

By initialing & signing below, the applicant attests that:

(Please initial each statement)

- _____ Consent is given that authorized representatives of the commission, department, or any law enforcement officers will have unrestricted right to enter the premises during the event; and
- _____ That the person signing this application is authorized to act on behalf of the applicant.
- _____ The information contained in this application is true and correct;
- _____ No minor is a partner or managing agent of the applicant partnership; a managing agent, officer, director, or stockholder who holds at least 20% of the total issued and outstanding stock of the applicant; or a manager or member who owns at least 20% of the applicant limited liability company;
- _____ No person in the alcoholic beverage industry (winery, brewery, distillery, importer, supplier, wholesaler, bottler, or warehouser) holds a partial interest in the ownership of the retail business or in the real or personal property owned, occupied, or used by the applicant in the conduct of the applicant's business.
- _____ No **gambling** or any other violation of law or ordinance will be allowed on the premises serviced by the single event permittee;
- _____ The applicant does not and will not discriminate against persons on the basis of race, color, sex, religion, ancestry, or national origin at the event;
- _____ He/she has read and will abide by the provisions of the relevant parts of 32B-9 & 32B-15, Utah Code, and all Rules of the Commission and directives of the Department of Alcoholic Beverage Control; and understands that failure to adhere thereto or to no longer possess the qualifications of a single event permittee may result in immediate suspension and/or revocation of the permit and forfeiture of the compliance bond;
- _____ under 32B-1-304, no person who has been convicted of a felony; two or more convictions of driving under the influence of alcohol or drugs within the last five years; or any crime involving the sale, manufacture, distribution, warehousing, adulteration or transportation of alcoholic beverages, or involving moral turpitude may apply for or be granted a single event permit.

Authorized Signature

Date

Name/Title

State of _____ County of _____

Subscribed and sworn before me this day _____ of _____, 20____

Notary Public Seal

TEMPORARY BEER EVENT PERMIT

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an applicant for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of beer on the event premises

AUTHORITY: Utah Code 32B-9-201

_____, [] City [] Town [] County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: _____

Event Name: _____

Event location address: _____
street city state zip

On the _____ day(s) of _____, _____
dates month year

during the hours of _____, pursuant to the provision of Utah Code 32B-9.
defined hours from – to

Authorized Signature

Name/Title

Date

UTAH DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

TEMPORARY BEER PERMIT FINANCIAL INFORMATION

IMPORTANT: The 'Financial Information Sheet' must be completed for each event and returned upon request by the DABC and must also be completed and returned before you can request a refund of your bond.

Permittee: _____

Event: _____

Date _____ of _____ event: _____
Phone _____

number: _____ Person to contact: _____ The following information must be supplied to the Utah Department of Alcoholic Beverage Control before you may receive a refund of your \$500 compliance bond or before you may apply for another event. If you have any questions, contact the Licensing & Compliance Division at (801) 977-6800.

Fax to 801-977-6889 or Mail to: Utah Department of Alcoholic Beverage Control PO
Box 30408
Salt Lake City, Utah 84130-0408

Receipts

Admission/entrance fees _____
Sales – Beer _____
Sales - other _____

Purchases

Beer _____
Food _____
Other _____

Total receipts _____

Total purchases _____

Expenses

Rent _____
Wages _____
Catering/subcontracting _____
Supplies _____
Other (please list) _____

Total expenses _____

Net proceeds from event _____

☐ Keep Bond on File with DABC

☐ Please refund bond to: _____
Name

Address _____ City _____ State _____ Zip _____

UTAH DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
Temporary Special Event Beer \$500 BOND
THIRD PARTY LIABILITY AGREEMENT

Complete this form if the \$500 cash bond is provided by a person other than the applicant.

The undersigned hereby consents to the use of this \$500 check for the purposes of a temporary special event beer permit compliance bond on behalf of:

Temporary special event permittee: _____

Name of event: _____

Date of Event: _____

Name on check: _____

Furthermore, it is understood that said \$500 must be left on deposit with the department for 30 days following said event, and that if said permit is rescinded, the \$500 may be forfeited.

Authorized Signature

Name

UTAH DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

1625 S 900 W • PO Box 30408 • Salt Lake City, UT 84130-0408 • Phone (801) 977-6800 • Fax (801) 977-6889

“TEMPORARY SPECIAL EVENT BEER BOND”

BOND # _____

KNOW ALL PERSONS BY THESE PRESENTS:

That **Principal**, _____, a temporary special event beer permittee, doing business _____ as

_____, and **Surety**, _____, a corporation organized and existing under the laws of the state of _____ and authorized to do business in Utah, are held and bound unto the Utah Department of Alcoholic Beverage Control in the sum of **\$500**, for which payment will be made, we hereby bind ourselves and our representatives, assigns, and successors firmly by these presents.

Dated this _____ day of _____, _____.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, the above principal has made application to the Utah Alcoholic Beverage Control Commission for a temporary special event beer permit pursuant to the provisions of 32A-10, Part 3, Utah Code.

NOW, THEREFORE, if said principal, its officers, agents and employees shall faithfully comply with the provisions of Title 32B, Utah Code, and the rules and directives of the Utah Alcoholic Beverage Control Commission and the Utah Department of Alcoholic Beverage Control, then this bond shall be void; but, if said principal, its officers, agents and employees fail to comply with the provisions of the laws, rules and directives or orders as the commission or department may issue, then this bond shall be in full force and effect and payable to the Utah Department of Alcoholic Beverage Control. This bond shall run for a continuing term effective _____ unless canceled by service of written notice upon the Utah Department of Alcoholic Beverage Control, which cancellation shall be effective 30 days after receipt of such notice; provided however, that no part of this bond shall be withdrawn or canceled while violations, legal actions or proceedings are pending against said permittee / principal.

Surety

Principal / Licensee

Attorney in fact

Authorized signature

{ Corporate Seal }

Name / Title

STATUTORY AFFIDAVIT FOR CORPORATE SURETY

STATE OF: _____

COUNTY OF: _____

On the _____ day of _____, _____, personally appeared before me,
_____, who, being by me duly sworn, did say that he / she is the attorney
in fact of _____, **Surety**, and that said instrument was signed in behalf
of said surety by authority, and acknowledged to me that he / she as such attorney in fact executed the same.

Notary Public Signature & Seal

Note: *Corporate surety's own affidavit also acceptable*

Multiple Venues Form

1. Event Name: _____
2. Event Venue # _____ Venue Name _____ DABC Licensee? _____
- _____ Street _____ City _____ Zip _____
3. Date(s) of the event: _____ Alcohol Service hours: _____ to _____
4. Multi day event? ☐ Total attendance at the event per day _____
5. Describe event activities: _____
6. Admission charge (if any): _____ Is alcohol included with admission? ☐ No ☐ Yes *
- If Yes, how many alcoholic beverages are included: *
- * If an unlimited number of alcoholic beverages are included, all of the following conditions must apply:**
- (i) Alcoholic beverages are served to patrons at a seated event; _____ Yes
- (ii) Food is available when the alcohol is furnished; _____ Yes, and _____
- (iii) No advertising of unlimited alcoholic beverages provided in the admission charge. _____ Yes
7. Cash bar? ☐ No ☐ Yes *
8. Price event is charging for 3.2 Beer \$ _____
9. List any private or public schools, churches, public libraries, public playgrounds and parks located within 600 feet of the event venue: _____
10. Will food be available? [] Full Meals? [] Will minors attend the event? [] Indoors < 1000 people []
- Private Event [] (Invitation only - where the general public is not invited nor tickets obtained by the public)
11. Or - Extra Control Measures Required if:
- Is the event located outdoors and open to the general public? ☐ Yes*
- Does the event have an estimated attendance in excess of 1000 people with minors present? ☐ Yes*
12. If you wish to request a waiver of any control measure listed on the following pages, please indicate:
- (a) ☐ Alcohol Garden or (b) ☐ Other – (please list specifically): _____
- Explain the extra controls you will use if a waiver is to be granted _____

CONTROL MEASURES

- ☐ **1. I.D. Checking Location:** All events are required to have at least one location where adults wanting to purchase alcoholic beverages must show proof of age.
- ☐ **2. Training for those taking ID's:** Any person assigned to check proof of age shall have completed the alcohol server training seminar within the last three years.
- ☐ **3. Training for Servers:** At least one person who has completed the alcohol server training seminar outlined in Utah Code 62A-14-401 shall be at each location where alcoholic beverages are sold and dispensed to supervise the sale and dispensing of alcoholic beverages.

☐ **4. Number of Alcohol Beverages:** Each event patron *may have no more than one alcoholic beverage in front of them at a time*. Event servers may sell two alcoholic beverages to one person, but servers will be responsible for ensuring that the second beverage is not for the person purchasing the beverages and is not being provided to minors. **(By Statute, this control measure cannot be waived).**

☐ **5. Event Properly Secured:** The event must be properly secured and completely delineated by some type of physical structure (s) i.e. fencing, walls, gates, secured entrances and exits. **(See floor plan instructions and note these items on the floor plan).**

☐ **6. Security:** There must be a minimum of 1 security person for every 50 people estimated to be in the consumption area at one time (either inside the alcohol garden, or inside the venue if there is no alcohol garden required). Security may include police officers, hired security, organization staff members, security volunteers etc.

Estimated number of people in the consumption area _____ Number of security intended: _____

Type of Security: _____

Required 'Extra Control Measures' for Large Scale or outdoor public events: * may be added to any event

☐ **7. Readily Identifiable Cups:** Alcohol shall be served in readily identifiable cups or containers distinct from those used for non-alcoholic beverages.

- Type of container(s) for alcohol beverages: _____
- Type of container(s) for other beverages: _____

☐ **8. Alcohol Garden:** If minors may attend the event, all dispensing and consumption of alcoholic beverages shall be in a designated, confined and restricted area where minors are not allowed without being accompanied by a parent or guardian and where alcohol consumption is closely monitored.

☐ **9. ID Station Separate:** The I.D. check station(s) must be separated from the alcohol sales location(s).

☐ **10. Proof of Age – Handstamp or Wristband:** Adults wanting to purchase alcoholic beverages must show proof of age and either have their hand stamped or be issued a non-transferrable wristband. Measures should be taken to prevent inappropriately discarded or damaged wristbands (which may end up in the control of minors). Indicate which control measure you will use:

[] Non transferrable wristband

[] Handstamp

☐ **11. Other:** List any other control measure not mentioned above: _____

Temporary Special Event Beer Permit Summary

Note: This is general information only and should not be considered conclusive.

For further detail, please consult Title 32B of the Utah Code and the Rules of the Commission.

A temporary beer permit allows the sale of beer* (3.2% alcohol by weight only) for on-premise consumption at a temporary event. ***Items purchased at a liquor store, such as heavy beer and flavored malt beverages may not be stored or sold on the permitted premises.**

Duration and Number

- A single permit may authorize the sale of beer for a period not to exceed 30 days.
- The sale of beer under a series of permits issued to the same person may not exceed 90 days in any one calendar year.

Qualifications

- No person who has been convicted of a felony; two or more convictions of driving under the influence of alcohol or drugs within the last five years; or any crime involving the sale, manufacture, distribution, warehousing, adulteration or transportation of alcoholic beverages, or involving moral turpitude may apply for or be granted a temporary beer permit.
- No permit will be issued to any person or business that has had any liquor license or permit revoked within the last three years.
- A minor may not be granted a temporary beer permit.
- If the applicant is a partnership, a minor may not be a partner or managing agent.
- If the applicant is corporation or limited liability company, a minor may not be a managing agent, officer, director or stockholder who holds at least 20% of the stock of a corporation or owns at least 20% of a limited liability company.

Application Requirements:

Permits are issued by the director contingent on review by the Alcoholic Beverage Control Commission. To ensure adequate processing and approval, applicants should apply by the 10th of the month a month prior to the event. (For example, if you wish to hold an event on October 15th, a **complete** application should be submitted by September 10th). **Applications submitted outside of the 10th of the month guideline do so at their own risk and due to statutory restrictions on event approvals, applications submitted less than a week prior to the event cannot be considered.**

A complete application contains the following:

- Completed application form
- A \$100 permit fee.
- A cash or surety compliance bond in the amount of \$500. – **Refundable after the event with submission of refund request and a copy of beer purchase receipts.**
- Written consent of the local governing authority (city, town, county), or a locally issued temporary permit must first be obtained. **Please note – each local authority has their own process for obtaining local consent. Please contact them early in the process to ensure adequate time for processing.**
- Proposed Advertisements of Event - Copies and/or links to advertising for the event
- Summary of proposed controlled measures - The director and the commission will consider the adequacy of control measures for prevention of consumption by minors and intoxicated persons at the event. Outdoor public events or public events where estimated attendance exceeds 1000 are required to adhere to the control measures in R81-10B-2. Guidelines for Issuing Permits for Outdoor or Large -Scale Public Events. <http://www.rules.utah.gov/publicat/code/r081/r081-10b.htm#T2>
- Scaled floor plan of single event premises highlighting liquor storage, sales and consumption areas
- Alcoholic product list or menu identifying individual brand or price level
- Evidence of proximity to schools, churches, libraries, playgrounds and/or parks - The commission may consider the general proximity of the event to educational, religious, and recreational facilities in determining whether to grant a permit.

Operational Requirements

Purchases of Beer - Temporary beer permit holders must purchase, acquire, possess for resale, or sell beer that has been lawfully purchased from:

- A Utah beer wholesaler; or
- A small brewer (manufactures less than 60,000 barrels per year); or
- A licensed Utah beer retailer.

Please retain receipts for submission to the Department following the event.

Beer Sales: Beer may be served in any size container not exceeding 2 liters and on draft. Beer may be sold by the pitcher (up to two liters) to two or more patrons, but may be sold to an individual patron only in a container that does not exceed one liter.

Sales hours: Beer may be sold, offered for sale and consumed from 10 a.m. until 1 a.m. **No consumption of alcoholic products is allowed after 1 a.m.** A local authority may be more restrictive regarding the hours of sale, service, or consumption of beer.

Limitation on Total Number of Drinks

- Each temporary event attendee may have no more than **one** alcoholic beverage of any kind at a time before the patron.
- A temporary beer permit holder may not sell, offer for sale, or furnish an indefinite or unlimited number of alcoholic products during a set period for a fixed price. An exception to this restriction is allowed if alcoholic products are served to a person at a seated event, food is available when the alcohol is furnished, and this exception is not advertised.

Employees: Any employee who sells, serves, dispenses, or handles beer must be twenty one years of age or older. Employees may not consume or be under the influence of alcoholic beverages while on duty. Employees that sell or serve beer do so under the direction and supervision of the temporary beer permit holder. If you are holding an event that is a public outdoor or large scale event, some employees will be required to have completed an Alcohol Server Training Program. To find out which employees are required to attend this seminar, please review - R81-10B-2. Guidelines for Issuing Permits for Outdoor or Large -Scale Public Events, <http://www.rules.utah.gov/publicat/code/r081/r081-10b.htm#T2>. To find a list of seminar providers please click here: <http://www.dsamh.utah.gov/stateapprovedproviders.htm>

Discounting Practices Prohibited • Discounting practices are prohibited that encourage over-consumption of beer such as reduced prices for certain hours of the event (i.e. "happy hours"), "two for ones", free beer, or selling at less than cost.

Consumption on the Premises • An open container primarily used for drinking purposes and containing beer, may not be removed from the premises.

"Brown Bagging" • Attendees of an event may not bring any alcoholic beverages onto the premises of the event.

Advertising • Public advertising of the event *may* refer to the availability of beer at the event.
• Beer advertising must comply with the guidelines in Rule R81-1-17.

Warning Sign • Each temporary beer permittee shall display, in a prominent place, a "warning" sign. A sign will be provided along with your permit, or you can pick one up at the DABC.

Prohibited Conduct • **Lewd acts, attire, and sexually oriented conduct** of employees and entertainers that are considered contrary to public welfare and morals are prohibited on the premises. • **Gambling** – On-Premise Banquet Licensees may not engage in or permit any form of gambling on its premises. • **Illegal drugs or drug paraphernalia** - An event permittee may not knowingly allow a person on the licensed premises to sell, distribute, possess, or use a controlled substance; or use, deliver, or possess with the intent to deliver drug paraphernalia.

Short-Term Rentals

PAROWAN CITY POLICY DISCUSSION

Initial Considerations

- Hosts may be licensed, permitted, or registered like any other business
- City may collect Transient Room Tax
- An ordinance can stipulate maximum and minimum number of persons per property, per room, days per stay, parking and noise requirements, fines, etc.



ORDINANCE NO. 689**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING CHAPTER 5.20 (TITLE 5 BUSINESS LICENSES AND REGULATIONS) OF THE INDIAN WELLS MUNICIPAL CODE, RELATING TO SHORT-TERM RESIDENTIAL RENTALS**

WHEREAS, the City of Indian Wells ("City") has the authority under Article 11, Section 5 of the California Constitution and the City Charter to make and enforce all ordinances and regulations with respect to municipal affairs; and

WHEREAS, the City has the authority to regulate land uses and businesses operating within the City; and

WHEREAS, short-term rentals of private residences within the City are business ventures subject to the City's business licensing ordinance; and

WHEREAS, the City has authorized use of private residences for short-term rentals as a business consistent with the General Plan and Zoning Code; and

WHEREAS, short-term occupancies of private residences within the City are subject to the City's transient occupancy tax; and

WHEREAS, it is the intent of the City Council that the moratorium set forth in Urgency Ordinance No. 688 be terminated by amendments to Chapter 5.20 of the Indian Wells Municipal Code specifically set forth in Ordinance No. 685 and this Ordinance; and

WHEREAS, the City wishes to enhance and maintain the residential character of its residential zones; and

WHEREAS, the City desires and intends to amend the Indian Wells Municipal Code to tighten and clarify provisions concerning short-term residential rentals, promote accurate collection of the transient occupancy tax, and enhance and maintain the residential character of its residential zones by providing regulations for short-term residential rentals within the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INDIAN WELLS DOES ORDAIN AS FOLLOWS:

SECTION 1. The table of contents of Chapter 5.20 of Title 5 of the Indian Wells Municipal Code is amended to read as follows:

**"Chapter 5.20
SHORT-TERM RESIDENTIAL RENTALS**

Sections:

5.20.010	Violation; nuisance; applicability.
5.20.020	Short-term residential rental, definitions.
5.20.030	Conditions of operation.
5.20.040	Business license.
5.20.050	Registration.
5.20.060	Personal availability.
5.20.070	Notice to occupants.
5.20.080	Transient occupancy tax.
5.20.090	Statement of occupancies.
5.20.100	Signs/Advertisement.
5.20.110	Noise.
5.20.120	Occupancy.
5.20.130	Maintenance of residential character.
5.20.140	Minimum duration of occupancy.
5.20.150	Parking.
5.20.160	Revocation of Short-term Vacation Rental Permit and business license.
5.20.170	Administrative citation.
5.20.180	Limited Registration Period.
5.20.190	Tennis Tournament Exception.
5.20.200	Ordinance Sunset"

SECTION 2. Section 5.20.010 of the Indian Wells Municipal Code is amended to read as follows:

"5.20.010 Violation; nuisance; applicability.

It is unlawful and a violation of this Chapter, and is hereby declared a public nuisance, for any person or entity owning, renting, leasing, occupying, or having charge, control or possession of any real or improved property within the City of Indian Wells to cause, permit, maintain or allow any violation of this Chapter to exist thereon. Any violation of this Chapter is punishable as a misdemeanor and/or as otherwise permitted by this Code. Each and every violation of this Chapter that exists constitutes a separate and distinct violation as does each and every day, or portion thereof that any violation exists.

Notwithstanding any provision in this Chapter to the contrary, Section 5.20.140 shall not be applicable to any common interest development unless the board of the common interest development takes formal action to request that the City apply and enforce Section 5.20.140 with respect to the common interest development and submits to the City written notice of the foregoing action of the board. Upon receipt of such written notice by the City, Section 5.20.140 shall be applicable to such common interest development.

Notwithstanding any provision of this Chapter to the contrary, this Chapter shall not be applicable to any timeshare, as defined in Section 21.08.462 of this Code, that exists as of July 4, 2015."

SECTION 3. Section 5.20.020 of the Indian Wells Municipal Code is amended to read as follows:

"5.20.020 Short-term residential rental, definitions.

"Local Contact Person" means the person designated by the Owner, or Owner's authorized agent, who shall be available twenty-four (24) hours per day, seven (7) days per week for the purpose of: (1) responding within one (1) hour to complaints regarding the condition, operation, or conduct of occupants of the Short-Term Residential Rental unit; and (2) taking any remedial action necessary to resolve any such complaints."

SECTION 4. Section 5.20.050 of the Indian Wells Municipal Code is amended to read as follows:

"5.20.050 Registration.

On a written form prepared by the Community Development Director of the City, the Owner shall register with the City as the point of contact for the Short-term Residential Rental Premises and shall be responsible for all requirements of this Chapter. However, such registration is deemed satisfied if accomplished by a Managing Agency or Agent on behalf of the Owner. The Owner of the Premises shall retain primary responsibility for all requirements of this Code related to Short-term Residential Rentals, notwithstanding registration by a Managing Agency or Agent. There shall be no subleasing of any Premises for short-term rental purposes; instead, only a rental agreement executed by the Owner shall be permitted for any Premises when used for Short-term Residential Rentals. A fee may be established by resolution of the City Council to cover costs of processing the registration. Either the Owner of the Premises or a Managing Agency or Agent shall provide all of the following information to the City at the time of registration, and shall promptly upon change of any such information update such information to maintain accuracy:

- (a) Full legal name of the Owner of the Premises and if a business entity or trust, the individual who has responsibility to oversee its ownership of the Premises; and
- (b) Street and mailing addresses of the Owner of the Premises; and
- (c) Telephone number of the Owner of the Premises; and
- (d) Email address of the Owner of the Premises; and
- (e) Full legal name or business name of a Managing Agency or Agent, if any; and
- (f) Street and mailing addresses of a Managing Agency or Agent, if any; and
- (g) Telephone number of a Managing Agency or Agent, if any; and
- (h) Street and mailing addresses of the Short-term Residential Rental Premises; and
- (i) Telephone number of the Short-term Residential Rental Premises; and
- (j) List of all online websites used to advertise Premises for Short-term Vacation Rental along with all listing numbers; and
- (k) Full name and telephone number of 24 hour emergency Local Contact Person; and

- (l) Submit a Transit Occupancy Tax (TOT) registration fee as set by Resolution of the Indian Wells City Council; and
- (m) Submit a Short-term rental registration fee as set by Resolution of the Indian Wells City Council; and
- (n) Any other contact information the City may reasonably require.

During the ongoing operation of the Short-term Residential Rental, the Owner or Managing Agency or Agent shall register the name and contact information for all responsible persons (as lessees) renting their Premises, through a City run online database, along with dates of stay, no later than forty-eight (48) hours prior to occupant arrival. The City shall have the authority to conduct random inspections of Premises to ensure compliance with provisions of this Chapter.

A current business license, TOT registration and Good Neighbor Brochure shall be hung and/or placed in a conspicuous location within the Premises at all times of the Short-term Residential Rental business operation. In addition, each Responsible Person for the Premises shall be provided with a copy of the City's Good Neighbor Brochure by the Owner or Managing Agency or Agent.

The Owner or Managing Agency or Agent shall provide language in their rental agreement allowing for immediate termination of the rental contract, and immediate eviction upon any violation of the Municipal Code by any occupant. The Responsible Person shall acknowledge understanding of all Indian Wells Short-term Residential Rental rules and their liability for any fines incurred by occupants."

SECTION 5. Section 5.20.060 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

"5.20.060 Personal availability.

(a) For each Short-term Residential Rental, a Local Contact Person shall be available by telephone on a seven (7) day per week, twenty-four (24) hour per day basis to respond to public safety calls, nuisances, or other complaints regarding the use, condition, operation, or conduct of occupants on the Premises. The Local Contact Person shall respond within one (1) hour to satisfactorily correct any alleged nuisance or violation of this Chapter by occupants occurring at the Premises. If the Local Contact Person does not respond within one (1) hour or does not satisfactorily correct the alleged nuisance or violation pertaining to the call, the Owner shall be subject to citation pursuant to Section 5.20.170 of this Code.

(b) Local Contact Person shall be physically present within the geographical limits of the City during the term of the Short-term Residential Rental or be otherwise physically available to respond by visiting the Premises in person, at the request of the City or the City's police authority, within one (1) hour of contact concerning any alleged nuisance or violation of this Chapter."

SECTION 6. Section 5.20.080 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

"5.20.080 Transient occupancy Tax.

All short-term Residential Rentals shall be subject to the City's Transient Occupancy Tax (TOT) as required by Chapter 3.12 of this Code. The Owner or Managing Agency or Agent shall remit TOT to the City, once per quarter, on or before the 30th day following the dates of March 31, June 30, September 30, and December 31 of each year, on a form prepared by the City or in a manner otherwise acceptable to the City. Any Owner(s), or Managing Agency or Agent on behalf of Owner(s), who fail to remit TOT, concerning a Premises with a registered operating permit, subject to Section 5.20.040 of this Code, within three (3) days of written notification of delinquency from the City, will have their operating permit for the subject Premises revoked. Such written notification will be mailed by Certified U.S. Mail to the address(es) provided to the City pursuant to Section 5.20.050 of this Code.

SECTION 7. Section 5.20.120 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

"5.20.120 Occupancy.

The maximum overnight occupancy on the Premises of the Short-term Residential Rental, from the hours of 11:00 p.m. through 6:00 a.m. on the following morning, shall not exceed two (2) persons per bedroom with an exception for children under the age of six who may additionally occupy the Premises, and no additional occupants shall be permitted on the Premises during such hours. In any advertising concerning the premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the maximum number of overnight occupants allowed as set forth above.

SECTION 8. Section 5.20.140 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

"5.20.140 Minimum duration of rental.

(a) The duration of any lease or rental of Premises as a Short-term Residential Rental registered pursuant to Section 5.20.180(a) of this Code shall be for a minimum of seven consecutive (7) nights and seven (7) consecutive days during which time there shall be no overlapping leases or rental of the Premises. In any advertising concerning the availability of the Premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the minimum number of rental nights and days set forth in this Section 5.20.140(a).

(b) The duration of any lease or rental of Premises as a Short-term Residential Rental registered pursuant to Section 5.20.180(b) of this Code shall be for a minimum of twenty-nine (29) consecutive nights (28 consecutive nights if the rental covers the month of February during a non-leap year) during which time there shall be no overlapping leases or rental of the Premises. In any advertising concerning the availability of the Premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the minimum number of rental nights and days set forth in this Section 5.20.140(b)."

SECTION 9. Section 5.20.170 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

"5.20.170 Administrative citation.

(a) The City, or the City's police authority as that term is defined by Section 11.08.060 of this Code, may issue an administrative citation to any occupant, invitee, renter, lessee or Owner of the Premises, or Managing Agency or Agent, for a violation of any provision of this Chapter.

(b) All complaints against a Short-term Residential Rental for any violation of this Code may be handled by the City's police authority on a 24-hour basis. Any police report where the City's police authority has concluded that a violation of this Chapter has occurred, may be submitted to the City's Code Enforcement Department for review, processing and issuance of an administrative citation. Each and every day, or portion thereof, that a violation of this Chapter exists constitutes a separate and distinct violation for which an administrative citation may be issued. Such an administrative citation shall be issued, notice given, and any appeals heard by the processes and in the manner prescribed by Sections 8.08.040 through 8.08.190 of this Code, as amended from time to time.

In addition or in the alternative, any violation of this Chapter may constitute a misdemeanor which may be subject to the maximum punishment therefor as allowed by law.

Responsible Person (Renter):

The City may issue and the Responsible Person for each Short-term Vacation Rentals may receive an administrative citation for any violation of the short-term rental ordinance, including without limitation violation of the City's noise ordinance, as follows:

1. First offense – Warning by City's police authority;
2. Second offense within any sixty (60) day period - \$500 fine;
3. Third and subsequent offenses within sixty (60) day period - \$1,000 fine.

Owner:

The City may issue and the Owner may receive an administrative citation for any violation of the Municipal Code, including without limitation the City's noise ordinance, by the Owner or Short Term Vacation Rental occupant as follows:

4. First offense - Warning by City's police authority;
5. Second offense within any twelve (12) month period - \$1,000 fine;
6. Third and subsequent offences within any twelve (12) month period - \$1,500 fine and revocation of their license to operate pursuant to Chapter 5.20.160 of this Code;
7. Any offense occurring during any permit revocation period - \$2,500 fine."

SECTION 10. Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.180 to read as follows:

"5.20.180 Limited Registration Period.

(a) Owner(s), or Managing Agency or Agent on behalf of Owner(s), may register their Premises for operation as a Short-term Residential Rental, pursuant to requirements of Section 5.20.050, between the dates of July 6, 2015 and August 3, 2015 (the "Limited Registration Period"). The Owner of a particular Premises, or the Managing Agency or Agent of that Owner for that Premises, who registers the Premises as described above during the Limited Registration Period, may rent the Premises for the minimum stay duration set forth in Section 5.20.140(a), and the same Owner of such Premises (or such Owner's Managing Agency or Agent thereof) shall be grandfathered into future renewals for registration of such Premises annually.

(b) Owner(s), or Managing Agency or Agent on behalf of Owner(s), may register their Premises for operation as a Short-term Residential Rental, pursuant to requirements of Section 5.20.050 after August 3, 2015, and shall then be subject to the minimum stay duration set forth in Section 5.20.140(b)."

SECTION 11. Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.190 to read as follows:

"5.20.190 Tennis Tournament Exception.

Owner(s), or Managing Agency or Agent on behalf of Owner(s), who register their Premises for operation as a Short-term Residential Rental pursuant to Chapter 5.20.180(b) may rent their property for a period of no less than seven (7) consecutive nights and seven (7) days in accordance with Section 5.20.140(a), during the period commencing one week preceding and ending three (3) days after conclusion of the annual professional tennis tournament held each March at the Indian Wells Tennis Garden ."

SECTION 12. Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.200 to read as follows:

"5.20.200 Ordinance Sunset.

Notwithstanding any provisions in this Code to the contrary, beginning July 5, 2018, all Short-term Residential Rentals subject to this Chapter 5.20 shall no longer be permitted for less than twenty-nine (29) consecutive nights (28 consecutive nights if the rental covers the month of February during a non-leap year).

SECTION 13. Urgency Ordinance No. 688. Ordinance No. 688, and any ordinance extending all or part of the moratorium set forth therein, is hereby terminated in its entirety and superseded by amendments to Chapter 5.20 of the Code specifically set forth in Ordinance No. 685 and this Ordinance.

SECTION 14. CEQA. This Ordinance does not commit the City to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 15. SEVERABILITY. If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application and, to this end, the provisions of this Ordinance are hereby declared to be severable. This Ordinance amends, adds to and deletes (as applicable) sections of the Indian Wells Municipal Code.

SECTION 16. EFFECTIVE DATE. This Ordinance shall take effect and be in force 30 days after passage.

SECTION 17. PUBLICATION. The City Clerk is directed to publish this Ordinance within the manner and in the time prescribed by law.

PASSED APPROVED, AND ADOPTED by the City Council of the City of Indian Wells, California, at a special meeting held on the 3rd day of June, 2015.



TY PEABODY
MAYOR

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF INDIAN WELLS)

CERTIFICATION FOR ORDINANCE NO. 689

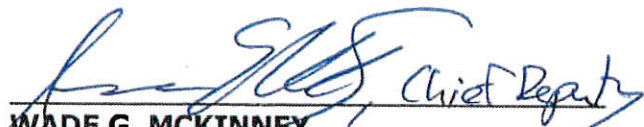
I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California, **DO HEREBY CERTIFY** that Ordinance No. 689, having been regularly introduced at the meeting of May 21, 2015 was again introduced, the reading in full thereafter unanimously waived, and duly passed and adopted at a special meeting of the City Council held on this 3rd day of June, 2015 and said Ordinance was passed and adopted by the following stated vote, to wit:

AYES: Balocco, Hanson, Mertens, Peabody, Reed
NOES: None

and was thereafter on said day signed by the Mayor of said City of Indian Wells.

ATTEST:

APPROVED AS TO FORM:



WADE G. MCKINNEY
CITY MANAGER/CITY CLERK



STEPHEN P. DEITSCH
CITY ATTORNEY



CITY OF PALM DESERT
FINANCE DEPARTMENT

CM9

HOMEOWNER APPLICATION FOR SHORT-TERM RENTAL PERMIT

Chapter 5.10 of the Palm Desert Municipal Code requires a valid registration certificate for all short-term rental units rented 27 consecutive day or less. The annual registration fee of \$26 (per unit) must accompany this application. PLEASE PRINT.

Owner Name(s): _____
Mailing Address: _____
City, State, Zip: _____
Phone #: _____ Cell Phone #: _____
E-Mail: _____
Emergency Contact: _____ Phone #: _____

VACATION RENTAL PROPERTIES (attach additional sheets as necessary)

Property Address: _____
Property Phone #: _____ Number of Bedrooms: _____
Internet Listing Site: _____ Listing Number: _____
HOA Contact Name(if applicable): _____ Phone #: _____

If you do not utilize a management company and rent directly by owner, you must authorize an emergency local contact person who is available 24/7/365 to answer and respond to HOTLINE complaint calls within 60 minutes.

Local Emergency Contact Person: _____ Phone #: _____
Cell Phone #: _____ E-mail: _____
Local Emergency Contact Person's Address: _____

Good Neighbor Brochures must be placed in prominent locations in all rental properties as well as provided to the designated "responsible person" in each rental party. By signing this Short-Term Rental Application you acknowledge that you have received copies of the Good Neighbor Brochure and understand and accept the responsibility of giving copies to the responsible person in each rental party as well as placing brochures in rental properties.

If your property is located within a Home Owners Association (HOA) it is your responsibility to adhere to any HOA restrictions regarding short term rentals. This permit authorizes short term rental of the permitted property pursuant to Palm Desert Municipal Code. The permit does not supersede any applicable restrictions imposed pursuant to CCRs that may be recorded on the property.

I declare under penalty that this information is, to the best of my knowledge, true, correct and complete.

Application By: _____

Signature: _____ Date: _____

FOR CITY USE ONLY

Receipt #:

City of Palm Desert
Finance Department
73510 Fred Waring Drive